

Village of Vibank
Regular Meeting Minutes
September 24, 2019

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on September 24, 2019 and called to order at 6:57 p.m.

IN ATTENDANCE:

Councillors: Mayor Ryan Reiss, Roger Ecarnot, Ian Brimble, Don McCarron, and Cathy Mastel
CAO: Dagmar Crumley

Conflicts – None were declared

AGENDA:

19/213

Ecarnot: THAT the Agenda be accepted as presented.

CARRIED

MINUTES:

19/214

Brimble: THAT the August 24, 2019 Regular Meeting Minutes be adopted as presented.

CARRIED

TABLED ISSUES: Rec Board and Gas Tax Grant Funding

19/215

Brimble: THAT the Village apply for funding under the Community Energy Systems Category to replace the Heritage Building entrances.

CARRIED

REPORTS:

19/216

Brimble: THAT the September Maintenance Report be approved as presented.

CARRIED

19/217

Brimble: THAT a battery policy be created to replace the Battery on the Cummins generator every three years.

CARRIED

19/218 **Brimble:** THAT Maintenance purchases the pump and chemicals to flush the boilers at the Convent.

CARRIED

19/219 **Earnot:** THAT the Village add crushed rock to the swale between 203 and 205 Weisgerber Street.

CARRIED

19/220 **McCarron:** THAT the August Water Test report be approved as presented.

CARRIED

19/221 **Earnot:** THAT the Village purchase three security cameras for the Village Office and Convent.

CARRIED

19/222 **Mastel:** THAT we accept the September CAO Report and the August Employee timesheets as presented.

CARRIED

FINANCIAL REPORT:

19/223 **McCarron:** THAT we adopt the financial statement and bank reconciliation for the Village of Vibank for the month of August as presented.

CARRIED

BOARD MINUTES AND REPORTS:

19/224 **Earnot:** THAT we adopt the Day Care financial statements for August.

CARRIED

19/225 **Earnot:** THAT we adopt the Fire Department Reports and financials for June, July, and August.

CARRIED

OLD BUSINESS:

NEW BUSINESS:

Fire Department:
No Report

- Library Hours Worksheet:**
- 19/226** **McCarron:** THAT the Village select the Enhanced Level of Library Operation for 2020 at an estimated cost of \$9,383.25, increasing the Library hours to 15 per week.
- CARRIED
- Orkin Reports:**
- 19/227** **Brimble:** THAT the Orkin Pest report for August 14- September 17 be accepted as provided by Orkin Canada.
- CARRIED
- SGI Safety Grant:**
- 19/228** **Earnot:** THAT the Village apply for the SGI Community Grant Program for financial assistance for a cross walk at the corner of 2nd Ave and 1st Street West.
- CARRIED
- Vacation:**
- 19/229** **Earnot:** THAT Village Administrator be approved for vacation from October 15 – 25th using vacation time.
- CARRIED
- Council Meeting Date and Location Change:**
- 19/230** **Brimble:** THAT the October Regular Meeting of Council be moved to Wednesday October 30 at 7pm at the Community Hall
- CARRIED
- BYLAWS/POLICY:**
- 19/231** **Earnot:** THAT Policy 2019-003, an access to information policy be approved an attached hereto.
- CARRIED
- CORRESPONDENCE:**
- 19/232** **McCarron:** THAT the Village accept and attach hereto the WSA Water works Compliant Report.
- CARRIED
- 19/233** **Earnot:** THAT the Village accept and attach hereto the WSA Lagoon Compliant Report.
- CARRIED

19/234 **Mastel:** THAT the Village accept and attach hereto the Cummins Annual and Semi-Annual Generator Inspection reports.

CARRIED

19/235 **Mastel:** That the Correspondence be filled.

CARRIED

ACCOUNTS:


19/236 **Mastel:** THAT the List of proposed accounts at \$53,857.76, September payroll – \$8,586.54, and September electronic transfers - \$64,764.90 shall be paid.
(As attached)

CARRIED

ADJOURN:

19/237 **Mastel:** THAT the meeting be adjourned at 8:58 p.m.

CARRIED



Mayor



CAO

Report Date
2019-10-30 2:14 PM

Village of Vibank
List of Accounts for Approval
As of 2019-10-30
Batch: 2019-00024

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank 02 - Gen Bank Acc Muni Chqs.					
Computer Cheques:					
4766	2019-10-03	Municipal Employees Pension PI September 2019	contributions	2,131.74	2,131.74
4767	2019-10-03	Canadian Revenue Agency gstrebate err	gst rebate error interest	456.91	456.91
4768	2019-10-03	Vibank Fine Foods October 2019	statement	138.26	138.26
4769	2019-10-30	B.A. ROBINSON CO.LTD. S105379919.001 S105379919.002	Heritage bldg pilot contr Flame rollout switch	203.91 78.76	282.67
4770	2019-10-30	Bill Langman Oct 2019	Oct Water Plant Testing	435.00	435.00
4771	2019-10-30	Bonnie Kaz 802843	Heritage Building Cleaning	550.00	550.00
4772	2019-10-30	Bonnie Kaz Oct 7, 2019	cleaning supplies	32.09	32.09
4773	2019-10-30	Bullet's Hotshot Delivery Serv 289132	Deliver Fire Hydrants	491.40	491.40
4774	2019-10-30	Candace Lockert HH Oct 17/19 October 2019	Home Hardware October hours	35.48 1,920.00	1,955.48
4775	2019-10-30	Dance Expressions 2020 AdCalend01	Calendar Ad	60.00	60.00
4776	2019-10-30	Domo Gasoline Corporation Sept 2019	Fuel Charges	816.35	816.35
4777	2019-10-30	Easy Pay Payroll 2020	Software update - Payroll	330.00	330.00
4778	2019-10-30	Emerald Industries Ltd. 15258	Boiler Treatment	1,033.57	1,033.57
4779	2019-10-30	Forum Media 4077 4107	Fire Safety Week Odt 17,2019 - Bylaw	103.95 86.63	190.58
4780	2019-10-30	HydroX Services Inc. H10004 H10189	Hydrovac Curb box 810 Blenkhorn	955.50 1,246.88	2,202.38
4781	2019-10-30	Ian Brimble Oct 2019	microwave	40.00	40.00
4782	2019-10-30	Joe's Electric Ltd. 19589	Water pumping station	4,829.91	4,829.91
4783	2019-10-30	Lithium Electric J19-1479	LED front ent Heritage Center	453.03	453.03
4784	2019-10-30	LORAAS DISPOSAL			

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2019-10-30 2:14 PM

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
4799	2019-10-30	SUMA 91322 91909	signs signs	1,181.99 147.41	1,329.40
4800	2019-10-30	TAXervice 2356923 2356954/2356953	LTO registrations tax lein	97.65 210.00	307.65
4801	2019-10-30	Wood Country Building Services 386959 387061	Heritage Bldg entrance Heritage Bldg entrance	693.97 163.16	857.13
Other:					
1910-Man	2019-10-29	YOUNG'S EQUIPMENT October 2019	Kubota payment	213.65	213.65
1910-Man	2019-10-29	Rec General for Canada September 2019	cpp -village	3,123.45	3,123.45
1910-Man	2019-10-29	Ministry of Finance September 2019	EPF - Electronic transfer	4,171.40	4,171.40
1910-Man	2019-10-29	Collabria c/o Plainsview CU Sept 2019	Canada Post	2,112.64	2,112.64
1910-Man	2019-10-29	Dagmar Crumley 1320296	picture framing	352.98	352.98
				Total for Bank 02:	44,802.96

Certified Correct This October 30, 2019



Mayor



Administrator