

Village of Vibank  
Regular Meeting Minutes  
July 21, 2020

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on July 21, 2020 and called to order at 6:56 p.m.

**IN ATTENDANCE:**

Councillors: Mayor Ryan Reiss, Roger Ecarnot, Don McCarron, and Cathy Mastel  
CAO: Dagmar Crumley

**Conflicts – Cathy Mastel declared a conflict with item # Delegation and left the Council table at 7:19pm and returned at 7:30pm**

**AGENDA:**

**20/152**

**Ecarnot:** THAT the Agenda be approved, as presented

CARRIED

**DELEGATION**

**Lorelee Fuchs – 7:00pm-7:15pm**

-request for help with dust control on the RM roads surrounding Weisgerber St.

**-Brandy Mucha and Cathy Mastel – 7:19pm-7:30pm**

-request for help with VCCC bookings

**20/153**

**Reiss:** THAT the Village contact the Rm on reducing the speed limit on the grid roads surrounding the Village.

CARRIED

**20/154**

**McCarron:** THAT the Village not proceed with a dust control program for Rm properties.

CARRIED

**MINUTES:**

**20/155**

**Ecarnot:** THAT the June 23, 2020 Regular Meeting Minutes be adopted as presented.

CARRIED

**TABLED ISSUES:**

**REPORTS:**

**20/156**                    **Mastel:** THAT the July Maintenance Report be approved as presented.  
CARRIED

**20/157**                    **Earnot:** THAT the June Water Test report be approved as presented.  
CARRIED

**20/158**                    **McCarron:** THAT we accept the July CAO Report and the Employee time sheets as presented.  
CARRIED

**FINANCIAL REPORT:**

**20/158**                    **Mastel:** THAT we adopt the financial statement and bank reconciliation for the Village of Vibank for the month of June as presented.  
CARRIED

**20/159**                    **Earnot:** THAT the air quality tests is filed and attached hereto.  
CARRIED

**20/160**                    **Earnot:** THAT we adopt the financial statements and bank reconciliations for the Primary Daycare for the months of May and June as presented.  
CARRIED

**20/161**                    **Mastel:** THAT we adopt minutes for the Vibank Fire Department for the months of January and May as presented.  
CARRIED

**20/162**                    **McCarron:** THAT the Village acknowledge the Correspondence from the Provincial Government in response to wage increases for Early Childhood educators and; endorse the \$0.25/ hour wage increase for the Primary Day Care staff.  
CARRIED

**20/163**                    **Mastel:** THAT the Special Meeting of Council and the Volunteer Fire Department Minutes from July 16, 2020 be accepted and attached hereto.  
CARRIED

**BOARD MINUTES AND REPORTS:**

**OLD BUISNESS:**

**COMMITTEE REPORTS:**

**Fire Department:**

**Library Board:**

**Recreation Board:**

- 20/164                    **Ecarnot:** THAT the committee reports be accepted as provided.  
CARRIED
- NEW BUSINESS:**
- 20/164                    **RCMP Report:**  
**McCarron:** THAT the RCMP report is filled.  
CARRIED
- 20/165                    **Orkin Report:**  
**McCarron:** THAT the Orkin report is filled.  
CARRIED
- 20/166                    **Hair on 2nd:**  
**McCarron:** THAT the Village offer \$600.00 towards lighting upgrades at the Hair on 2<sup>nd</sup> shop in the Heritage building.  
CARRIED
- 20/167                    **Vibank Housing Authority:**  
**Reiss:** THAT the Village of Vibank accept the following nomination forms for the Vibank Housing Authority: Michele Ecarnot, Brenda Gauld, and Bev Bulych.  
CARRIED
- 20/168                    **Utility Billing reduction request: 320 Bienkhorn**  
**Ecarnot:** THAT Administration reduces the water bill by 7m3 to compensate for the extra water used by the home owner to flush the lines after the water shut off on May 20, 2020  
CARRIED
- 20/169                    **BYLAWS:**  
**Mastel:** THAT Bylaw No 2020-005, A BYLAW TO PROVIDE FOR CONSOLIDATING THE RULES AND REGULATIONS TO RUN A MUNICIPAL ELECTION IN THE VILLAGE OF VIBANK be read a first time.  
CARRIED
- 20/170                    **Ecarnot:** THAT Bylaw No 2020-005, A BYLAW TO PROVIDE FOR CONSOLIDATING THE RULES AND REGULATIONS TO RUN A MUNICIPAL ELECTION IN THE VILLAGE OF VIBANK be read a second time.  
CARRIED
- 20/171                    **Reiss:** THAT Bylaw No 2020-005, A BYLAW TO PROVIDE FOR CONSOLIDATING THE RULES AND REGULATIONS TO RUN A MUNICIPAL ELECTION IN THE VILLAGE OF VIBANK be given three readings at this meeting.  
CARRIED UNANIMOUSLY
- 20/172                    **McCarron** THAT Bylaw No 2020-005, A BYLAW TO PROVIDE FOR CONSOLIDATING THE RULES AND REGULATIONS TO RUN A MUNICIPAL ELECTION IN THE VILLAGE OF VIBANK be read a third time and adopted.

CARRIED

20/173

**Ecarrot:** THAT the Waterworks Policy and 2019 financial overview be adopted and attached hereto.

CARRIED

**CORRESPONDENCE:**

20/174

**McCarron:** That the Correspondence be filled.

CARRIED

**ACCOUNTS:**

20/175

**Ecarrot:** THAT the List of proposed accounts at \$, Electronic  
Transfer payments of, and payroll of for a grand total of: <sup>59,738.41</sup> 81,127.22 <sup>9,708.45</sup> ~~2~~  
\$shall be paid. (As attached) <sup>13,680.36</sup>

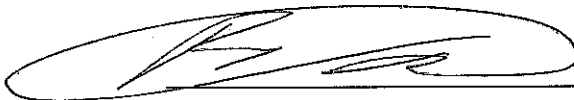
CARRIED

**ADJOURN:**

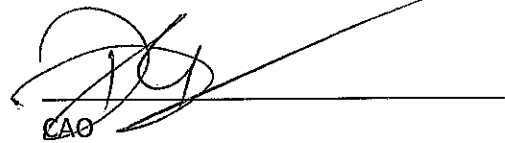
20/176

**Ecarrot:** THAT the meeting be adjourned at 9:32 p.m.

CARRIED



Mayor

  
CAO

Village of Vibank  
Special Meeting Minutes  
July 16, 2020

20/150

**CALL TO ORDER:**

Reiss: THAT a special meeting of Council for the Village of Vibank was held on July 16, 2020 and called to order at 7:10 p.m.

CARRIED

**IN ATTENDANCE:**

Councillors: Mayor Ryan Reiss, Roger Ecarnot, Don McCarron, and Cathy Mastel  
CAO: Dagmar Crumley

**Delegations– Fire Chief Justin Lockert and Deputy Fire Chief Tony Pelzer**

**DISCUSSION:**

**Fire Department Update**

Fire Chief Lockert informed the Council that:

- ❖ Very few calls.
- ❖ Potential for grass fires not as serious due to all the rain.
- ❖ Smooth 41 donated 6 x 1 Litre bottles of hand sanitize, government donated PPE, and Katherine McCullough donated sewn masks.
- ❖ Fund raising: fishing shack construction going well, possible sled derby/rally this winter.
- ❖ Fire Department received a \$15,000.00 Grant from Enbridge.
- ❖ Trans Canada will be donating a half ton truck to the Department early in the fall.
- ❖ Adding to the building for a conference table and meeting/training room and a possibility of another bay.
- ❖ Spring training/fire school planned for members ( moved from fall 2020)

**New Business**

**Councillor Ecarnot** – Fire inspections for commercial buildings in the Village due to hazardous materials: D Deck –Main Street, Independent AG, etc. The Village will work with the Department to create a letter asking for an inventory of hazardous materials stored to keep the members safe for commercial businesses and local residents.

Department can use the hall for training/slide shows until a room can be planned. Possibility to potentially move the fire department to the 2<sup>nd</sup> floor of the hall as a dedicated meeting space until a suitable new space can be planned/built.

**Fire Chief Lockert** – Has a written policy regarding Independent AG and will give the Village a copy.  
Landfill burning – contact Daniel

**Mayor Reiss** – Asked the Fire Department to have a succession plan and sharing of knowledge regarding Chem buildings and house fires. Fire Department member safety is paramount and asking the department to communicate policies and procedures to all members.

**Councillor McCarron** – Asks that all the Volunteers are aware of procedures and when to walk away for their safety.

**Deputy Chief Pelzer** – Assured Council that either he or Justin are aware of every call and their volunteers gage whether they are capable of handling the fire call, planning to have all training and process topics to be discussed with members at meetings. All members except one are trained to level 1, and all are trained on personal safety and let it burn policy.  
Village Office will prepare a policy for the fire department to have the Village enact a data base and send copies to the department for review every four years for August mail out.

**Councillor Mastel** – Discussed that the department is still considering watering the streets in August for the Village. It will be on an as available base.

**Councillor McCarron** - Concerned with <sup>required DC</sup> expired equipment belonging to the First Responders. Village will work with the First Responders to get them to the table and work on a plan to coordinate a joint venture with the VVFD.

Next meeting to be January/February 2021

**ADJOURN:**

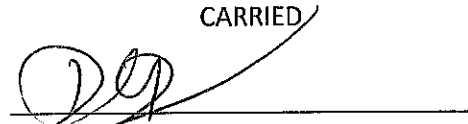
20/151

Ecarnot: THAT the meeting be adjourned at 8:38 p.m.



Mayor

CARRIED

  
CAO

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank 02 - Gen Bank Acc Muni Chqs.</b>					
Computer Cheques:					
5034	2020-07-21	<b>Acti - Zyme Products Ltd.</b> 120753	Acti-Zyme AZ	2,007.50	2,007.50
5035	2020-07-21	<b>Atlas Sanitary Sewer Services</b> 44836	310 Main Street	666.00	666.00
5036	2020-07-21	<b>Bill Langman</b> July 2020	July Water Plant Testing	510.00	510.00
5037	2020-07-21	<b>Bonnie Kaz</b> July 2020	Heritage Building Cleaning	525.00	525.00
5038	2020-07-21	<b>Candace Lockert</b> July 2020	July hours	475.00	475.00
5039	2020-07-21	<b>Domo Gasoline Corporation</b> June 2020	fuel charges	643.64	643.64
5040	2020-07-21	<b>Douglas Plumbing &amp; Heating</b> 8242	Hall furnace fan	258.63	258.63
5041	2020-07-21	<b>Adam Lockert</b> 17	Maint. Shop	332.00	332.00
5042	2020-07-21	<b>LORAAS DISPOSAL</b> 7714990 7720500 7720501 7720499	Hands Free Sanitizer roll out bins G&R Town Office community hall	416.25 4,637.39 332.00 92.56	5,478.20
5043	2020-07-21	<b>Lorri Matthewson</b> 154	Deposit for asset management p	1,050.00	1,050.00
5044	2020-07-21	<b>NICK'S SERVICE</b> 62061		18.98	18.98
5045	2020-07-21	<b>Odessa Co-op</b> 24055	Corner Brace/Gate hooks	6.64	6.64
5046	2020-07-21	<b>PINNACLE DISTRIBUTION</b> 220225	janitorial supplies	104.63	104.63
5047	2020-07-21	<b>Professional Building Inspect</b> 20063071	20-001 Kuntz 20-002 Lockert	168.00	168.00
5048	2020-07-21	<b>Ministry of Finance</b> 2078020211	Fire dept radio AprMayJune	133.20	133.20
5049	2020-07-21	<b>Robinson Supply</b> S105934917	steam vent supplies	301.81	301.81
5050	2020-07-21	<b>Sask Health Authority</b> 3355527 3356642	Water Tests Water Tests	23.00 23.00	46.00
5051	2020-07-21	<b>Sask Power</b> july-20 ballpar July20-Office	L1 B12 Park Lights PK 101 2nd Ave N	28.48 566.74	

Village of Vibank  
**List of Accounts for Approval**  
As of 2020-07-21  
Batch: 2020-00020

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		July20-hall	Vibank Community Hall	167.44	
		July20-strights	Street Lights	888.54	
		July20-WTP	Vibank Water Treatment	1,477.26	
		July20 -Is1	L3 B4 Vibank	211.44	
		July20-BP	BP Vibank	41.45	
		July20 - fire h	Fire Hall	223.82	
		July20- sportsg	Vibank Sports Grounds	87.81	3,692.98
<b>5052</b>	<b>2020-07-21</b>	<b>Sask-Tel</b>			
		July Mobility	Mobility	92.58	
		Libary -July 20	Vibank Library	59.22	
		Hall -July 20	Vibank Comm Hall	92.72	
		Office -July 20	Office	564.17	
		Main-July 20	Maintenance Shop	148.81	957.50
<b>5053</b>	<b>2020-07-21</b>	<b>Sask Energy</b>			
		July 2020	June 2020	509.12	509.12
<b>5054</b>	<b>2020-07-21</b>	<b>Linda Schneider</b>			
		369327	Daycare Cleaning	560.00	560.00
<b>5055</b>	<b>2020-07-21</b>	<b>Serbu Sand &amp; Gravel</b>			
		56664	Crushed Road Gravel	1,209.60	1,209.60
<b>5056</b>	<b>2020-07-21</b>	<b>Simpson Removal &amp; Restoration</b>			
		2020-27	asbestos removal	33,779.29	33,779.29
<b>5057</b>	<b>2020-07-21</b>	<b>Staples Business Advantage</b>			
		53733397	covid19 sanitation supplies	194.67	194.67
<b>5058</b>	<b>2020-07-21</b>	<b>SUMA</b>			
		July 2020	Group benefits	1,249.11	1,249.11
<b>5059</b>	<b>2020-07-21</b>	<b>West Unified Communications</b>			
		119314	Communication system	2,913.75	2,913.75
<b>5060</b>	<b>2020-07-21</b>	<b>TAXervice</b>			
		2364816	79689 Bandana	484.05	
		2364817	79694 Crystal	406.35	890.40
<b>5061</b>	<b>2020-07-21</b>	<b>Vibank Fine Foods</b>			
		July 2020	dish soap/toilet bowl cleaner	33.17	33.17
<b>5062</b>	<b>2020-07-21</b>	<b>Village of Vibank/Cash</b>			
		2020 July	Petty cash receipts	99.91	99.91
<b>5063</b>	<b>2020-07-21</b>	<b>Wood Country Building Services</b>			
		June 2020	Grass Seed	772.72	
		397486	Heritage Building	150.96	923.68
Other:					
<b>2006-Man</b>	<b>2020-07-21</b>	<b>Rec General for Canada</b>			
		June 2020	June 2020	3,349.81	3,349.81
<b>2006-Man</b>	<b>2020-07-21</b>	<b>Ministry of Finance</b>			
		June 2020	EPF - Electronic transfer	2,644.69	2,644.69
<b>2007-Man</b>	<b>2020-07-21</b>	<b>Collabria c/o Plainsview CU</b>			
		July 2020	Zoom	1,500.30	1,500.30

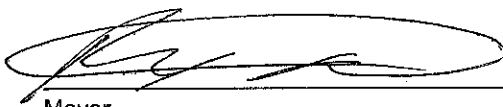


Report Date  
2020-07-21 3:27 PM

Village of Vibank  
**List of Accounts for Approval**  
As of 2020-07-21  
Batch: 2020-00020

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2007-Man	2020-07-21	YOUNG'S EQUIPMENT July 2020	Kubota payment	213.65	213.65
				Total for Bank 02:	67,446.86

Certified Correct This July 21, 2020



Mayor



Administrator

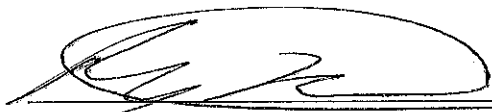
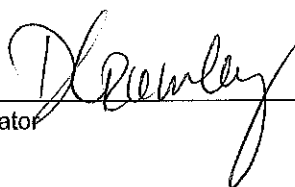
Report Date  
2020-07-27 10:04 AM

Village of Vibank  
**List of Accounts for Approval**  
As of 2020-07-27  
Batch: 2020-00023

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank 02 - Gen Bank Acc Muni Chqs.</b>					
Computer Cheques:					
5065	2020-07-27	<b>Allied Printers &amp; Promotions</b> 138048	Tshirts - Grad	287.89	287.89
5066	2020-07-27	<b>Don McCarron</b> Atlas June2020	Sewer blockage repayment	666.00	666.00
5067	2020-07-27	<b>Douglas Plumbing &amp; Heating</b> 8277	Flush boiler system	5,733.52	5,733.52
5068	2020-07-27	<b>Minister of Finance</b> RP-2020-719	2020 Policing Costs	18,543.48	18,543.48
5069	2020-07-27	<b>Orkin Canada</b> 1877675	July 2020	176.40	176.40
5070	2020-07-27	<b>Vibank Fire Department</b> FireSch2019	Reimbursement of school costs	2,043.56	2,043.56
				<b>Total for Bank 02:</b>	<b>27,450.85</b>

Certified Correct This July 27, 2020

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Administrator