

Village of Vibank
Regular Meeting Minutes
August 25, 2020

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on August 25, 2020 and called to order at 6:52 p.m.

IN ATTENDANCE:

Councillors: Mayor Ryan Reiss, Roger Ecarnot, Don McCarron, and Cathy Mastel
CAO: Dagmar Crumley

Conflicts – Roger Ecarnot declared a conflict with item # 6.1a) Elections and left the Council table at 8:06pm and returned at 8:11pm

AGENDA:

20/177

Mastel: THAT the Agenda be approved, as presented

CARRIED

DELEGATION

Dianne Pelzer – Primary Daycare 7:07pm-7:36pm

-Dianne reached out to Council to go over some items that are needed to be repaired or replaced at the Day Care.

- Ceiling in main hall needs to have tiles replaced as they are missing approx. 4ft X 4ft.
- Boiler room needs a massive clean with concrete paint added to the floors.
- Possible kill switch for pumps/ water sensors for rads.
- Replace the lights with LED (same foot print as fluoresces as to not damage the tin tiles). Will need to check with electrician, as wiring may be knob and tube.
- New light fixture in the sleep room.
- Add a light fixture in the hallway outside of infant room.
- Infant room pipe encasement replacement.
- Cleaning products to help offset the labour costs to have staff disinfect all the toys and products in the rooms, possible to find out what the school is using.

MINUTES:

20/178

Ecarnot: THAT the July 21, 2020 Regular Meeting Minutes be adopted as presented.

CARRIED

TABLED ISSUES: None

REPORTS:

20/179

McCarron: THAT the WSA annual waterworks and lagoon inspections be filed.

CARRIED

20/180

Mastel: THAT the August Maintenance Report be approved as presented.

CARRIED

20/181

Ecarnot: THAT the July Water Test report be approved as presented.

CARRIED

20/182

Mastel: THAT we accept the August CAO Report and the Employee time sheets as presented.

CARRIED

*Councillor Ecarnot left the Council Chambers at 8:06pm

20/183

Reiss: THAT the remuneration fee for the Election workers be approved as listed:

Position	2020
Returning Officer – Dagmar Crumley	\$250.00
Deputy Returning Officer –DRO – Jeanette Schaeffer	\$250.00
Poll Clerk – Michelle Ecarnot	\$250.00

CARRIED

FINANCIAL REPORT:

20/184

McCarron: THAT we adopt the financial statement and bank reconciliation for the Village of Vibank for the month of July as presented.

CARRIED

20/185

Ecarnot: THAT we adopt the financial statements and bank reconciliations for the Primary Daycare for the months of July as presented and; THAT the rent for the Primary Daycare be changed to \$1500.00 to help offset the costs and reduced enrollment due to Covid-19 restrictions.

CARRIED

20/186 Mastel: THAT we adopt minutes for the Vibank Recreation Board for the months of March, April, May, and July as presented.

CARRIED

20/187 McCarron: THAT the Village acknowledge the Correspondence from the Provincial Government in response to wage increases for Early Childhood educators and; endorse the \$0.25/ hour wage increase for the Primary Day Care staff.

CARRIED

OLD BUISNESS:

COMMITTEE REPORTS:

Fire Department :none

Library Board: none

Recreation Board: none

NEW BUSINESS:

RCMP Report:

20/188 Ecarnot: THAT the RCMP report is filled.

CARRIED

Orkin Report:

20/189 Mastel: THAT the Orkin report is filled.

CARRIED

List of Accounts in arrears:

20/190 Ecarnot : THAT the Head of Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. Appendix 2 – List of Lands in Arrears with more than half of the preceding years taxes owing and;

THAT: Taxservice be authorized to handle the Tax Enforcement proceedings on behalf of the Village of Vibank.

Appendix 2 – List of Land in Arrears with more than half of the immediately preceding year's tax levy.

Appendix # 2

Roll Number	Property Description	Assessed Value	Tax Arrears
*17	37-40 04 101270247	148,800	\$5,971.04
50	9-8 AD1266	87,400	\$1406.47

78	17-18 09 BU2492	82,400	\$3913.26
84	06 10 E06965	112,700	\$2,796.58
102	12 11 75R43511	224,900	\$3,530.39
149	09 02 BG1585	124,000	\$1,324.96
156	10 03 101269807	53,680	\$1959.04
7	properties		\$20,901.74

CARRIED

Weisgerber Municipal Reserve:

20/191

Ecarnot: THAT this item be moved to a special meeting to be held once Administration has had a consultation with Community Planning.

CARRIED

Summer Student Report – Robin Schaffer:

20/192

Mastel: THAT the Office Summer Student's Report be filed.

CARRIED

Office Computer Replacement :

20/193

McCarron: THAT Administration purchase a new Lap Top and Desk Top Computers for the Office from Munisoft for \$4029.00 plus tax and licensing fees. Price quote attached hereto:

CARRIED

Utility Billing reduction request: 204 Weisgerber

20/194

Ecarnot: THAT Administration removes the interest charge of \$4.28 from the Utility account # 212.

CARRIED

Dexter Young: 106-1St :

20/195

Reiss: THAT the prebuilt home placement at 18 feet front yard setback be approved under the allowable 10% variance as per the Zoning Bylaw 2010-05

CARRIED

Sidewalk Sharing Policy Request: 211- 3RD Ave

20/196

Ecarnot: THAT the sidewalk sharing request for 211-3rd Ave be approved with the Village paying half the cost of the 128 sq ft project as per the policy.

CARRIED

FCM Grant requirement:

20/197

McCarron: THAT Be it resolved that the Village of Vibank directs staff with supports as needed from Solomon Matthewson Consulting to apply for a grant opportunity from the Federation of Canadian Municipalities' Asset Management Program for the Municipal Asset Management Program.

Be it therefore resolved that the Village of Vibank commits to conducting the following activities its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program, to advance our asset management program.

1. Needs Assessment
2. Organizational Development and
3. Documented Asset Management Plan

Be it further resolved that the Village of Vibank commits \$3,200.00 or 10% of the project cost to this project.

CARRIED

BYLAWS/POLICY:

20/198

Reiss: THAT Policy 2020-003 Vehicle Maintenance and Policy 2020-004 –Order to Remedy be postponed to the next regular meeting of Council, September 22, 2020 for review.

CARRIED

CORRESPONDENCE:

20/199

Earnot: THAT the Ministry of Environment Landfill Inspection compliance requirements are to be completed and the report attached hereto:

CARRIED

20/200

McCarron: That the Correspondence be filled.

CARRIED

ACCOUNTS:

20/201

Earnot: THAT the List of proposed accounts at \$48,721.98, Electronic Transfer payments of \$47,235.76, and payroll of \$10,649.94 for a grand total of: \$ 106,607.65 shall be paid. (As attached)

CARRIED

ADJOURN:

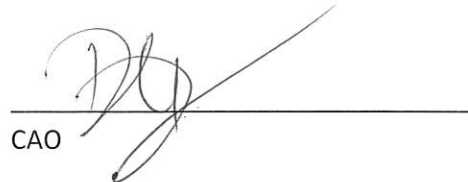
20/202

Mastel: THAT the meeting be adjourned at 9:26 p.m.

CARRIED



Mayor



CAO