

Village of Vibank
Regular Meeting Minutes
December 17, 2019

December 17 DC

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on November 26, 2019 and called to order at 6:58 p.m.

IN ATTENDANCE:

Councillors: Mayor Ryan Reiss, Roger Ecarnot, Ian Brimble, Don McCarron, and Cathy Mastel
CAO: Dagmar Crumley

Conflicts – None were declared

AGENDA:

19/279 **Reiss:** THAT the Agenda be amended to show today's date December 17, 2019 and; THAT item No. 15 SUMAssure be removed, and; THAT the Agenda be approved as amended.

CARRIED

MINUTES:

19/280 **Ecarnot:** THAT the November 26, 2019 Regular Meeting Minutes be adopted as presented.

CARRIED

TABLED ISSUES:

19/281 **Ecarnot:** THAT Policy No. 2019-004 a Water and Sewer Line Repair Policy be adopted as presented and attached hereto.

CARRIED

19/282 **Brimble:** THAT Policy No. 2019-005 a Video Surveillance Policy be adopted as presented and attached hereto.

CARRIED

REPORTS:

19/283 **Mastel:** THAT the December Maintenance Report be approved as presented.

CARRIED

19/284 **Brimble:** THAT the November Water Test report be approved as presented.

CARRIED

19/285 **Mastel:** THAT we accept the December CAO Report and the November Employee timesheets as presented.

CARRIED

FINANCIAL REPORT:

19/286 **Ecarnot:** THAT we adopt the financial statement and bank reconciliation for the Village of Vibank for the month of November as presented.

CARRIED

BOARD MINUTES AND REPORTS:

19/287 **Brimble:** THAT the Primary Daycare rate increase effective January 1, 2020 be accepted and attached hereto:

| 2020 Rates | Per Month | Per Hour |
|-----------------|-----------|--------------|
| Infants | 800.00 | 6.50 |
| Toddlers | 685.00 | 6.25 |
| Preschool | 580.00 | 6.00 |
| Kindergarten | 525.00 | 6.00 |
| School Age | 420.00 | 6.00 |
| July and August | 515.00 | Lunch \$6.95 |

CARRIED

19/288 **McCarron:** THAT we adopt the Day Care financial statements for November.

CARRIED

OLD BUSINESS:

NEW BUSINESS:

Fire Department:

Library Board:

19/289 **McCarron:** THAT the Village appoint the following as the Village of Vibank Library Board for 2020: Elizabeth Kuntz – Librarian, Colleen Butz – Assistant Librarian, Kate Wittman – Chair, Ronda Butterfield – Treasurer, Kelsey Leptick, Linda Curle, Pamela Kuntz, Brenda Taylor, Hazel Arbon – Trustee

CARRIED

Orkin Report:

19/290 **Brimble:** THAT the Village accept the Orkin Report for November – December as presented.

CARRIED

2020 Board of Revisions and Development Appeals Board Appointments:

19/291 **Ecarnot:** :THAT Clint Krismer - Chair, Gord Krismer – Vice Chair, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Cameron Duncan, Brenda Lauf, Dave Lang, Gail Wartman, Christina Krismer, and Aileen Swenson-Secretary as representatives of gk Board Solutions be appointed as members of the Village of Vibank Development Appeals and Board of Revisions Board for 2020, at a cost of \$150.00.

CARRIED

In Camera:

19/292

Brimble: THAT the Village of Vibank Council go into an in-camera session to discuss Human Resources as per LFOIPP 20 at 7:42 pm

CARRIED

19/293

Brimble: THAT the in-camera session be concluded at 7:46pm; and that the regular meeting of Council can proceed as per the Approved Agenda.

CARRIED

19/294

Ecarnot: THAT the Performance Review of Wes Wolfe be accepted and filed.

CARRIED

2019 Council Remuneration:

19/295

McCarron: THAT the 2019 remuneration for Mayor Reiss, Deputy Mayor Ecarnot, Councillors Brimble, Mastel, and McCarron as per the attached schedule of meetings attended be paid.

| | # attended | | Total gross remuneration |
|----------------------|------------|------------------|--------------------------|
| Mayor Reiss | 26 | 125.00 | \$3250.00 |
| Deputy Mayor Ecarnot | 16 2 | 115.00 125.00 | \$1840.00 \$250.00 |
| Councillor Brimble | 16 | 115.00 | \$1840.00 |
| Councillor Mastel | 27 | 115.00 | \$3105.00 |
| Councillor McCarron | 16 | 115.00 | \$1840.00 |

CARRIED

2020 Council Meeting Dates:

19/296

Mastel: THAT The 2020 Village of Vibank Council Meeting Dates as attached be approved and posted as per Bylaw 2016- 1 Council Procedures.

Village of Vibank Council is to hold their Regular Meetings of Council on the 4th Tuesday of the Month at 7PM, at the Vibank Village Office 101 2nd Ave Vibank.

| | |
|----------|----|
| January | 28 |
| February | 25 |
| March | 24 |
| April | 28 |
| May | 26 |
| June | 23 |
| July | 28 |
| August | 25 |

| | |
|-----------|-------------------------------------|
| September | 22 |
| October | 27* first meeting after election |
| November | 24 |
| December | 22 |

CARRIED

2020 Legal and Auditor Appointments:

19/297

Brimble: THAT Glen Dowling of Robb & Dowling is appointed as the Village Lawyer for 2020, AND; Rick Legrande of Dudley & Company Chartered Accountants LLP is appointed as the Village of Vibank Auditor for the year 2020.

CARRIED

KGS Report on Water and Sewer Line Replacement:

19/298

Earnot: THAT Administration request follow up information from KGS for further discussion at the Next Regular Meeting of Council – Item Tabled until January 2020.

CARRIED

CORRESPONDENCE:

19/299

Reiss: THAT the Village donate \$200.00 to Crime Stoppers.

CARRIED

19/300

Mastel: That the Correspondence be filled.

CARRIED

ACCOUNTS:

19/301

Earnot: THAT the List of proposed accounts at \$43,115.27, December CAFT payment payroll – \$13,120.64, and December electronic transfers - \$6,269.89 for a grand total of: \$54,475.46 shall be paid. (As attached)

CARRIED

ADJOURN:

19/302

Mastel: THAT the meeting be adjourned at 8:39 p.m.

CARRIED



Mayor



CAO