

Village of Vibank  
Regular Meeting Minutes  
December 21, 2021

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on December 21, 2021 and called to order at 7:00p.m.

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Roger Ecarnot, Brady Lockert (Via Zoom), Cathy Mastel, and Don McCarron

CAO: Dagmar Crumley

**AGENDA:**

**21/362**

**Mastel:** THAT the Agenda be approved.

CARRIED

**DECLARATION OF CONFLICTS: None**

**DELEGATION: Sean Bayer and Destiny Piper – KGS**

Review of Asset Management document provided by KGS

**DELEGATION: Janelle Amy Vibank Dance Expressions**

Did not attend. Council went to Dance room to observe the concerns with the mat and the heat pipe cover.

**21/363**

**McCarron:** THAT the Village contact the Vibank Dance Expressions for the supplier of the mat and replace the damaged piece by the heater pipe cover, price TBD.

CARRIED

**MINUTES:**

**21/364**

**Ecarnot:** THAT the Minutes from November 23, 2021 regular meeting be accepted as presented.

CARRIED

**21/365**

**Mastel:** THAT the Minutes from December 1, 2021 planning meeting be accepted as presented.

CARRIED

**TABLED ITEM: -**

**21/381**

**McCarron:** THAT item # 15 CDI -14 Auto Dialer be tabled until February.

CARRIED

**REPORTS:**

**21/366**                    **Ecarnot:** THAT the Maintenance Report be accepted as presented.  
CARRIED

**21/367**                    **Lockert:** THAT the November Water Test Reports be approved.  
CARRIED

**In Camera**

**21/368**                    **McCarron:** THAT the Village of Vibank Council go into an in-camera session to discuss a staffing issue as per LFOIPP part 3 ( section 16) and MA (12) clause 120(2)(b) of The Municipalities Act, to discuss strategic planning at 7:56 pm  
CARRIED

**21/369**                    **Mastel:** THAT the Village of Vibank Council come out of in camera and return to the Regular Meeting Agenda at 8:03 pm  
CARRIED

**21/370**                    **Ecarnot:** THAT the Village send out new lease agreements to the Heritage Building tenants and renters with rates remaining the same as 2021 , for the 2022- 2023 term.  
CARRIED

**21/371**                    **McCarron:** THAT the Administrators Report and the Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

**21/372**                    **McCarron:** THAT the financial statement, bank reconciliation along with the budget update for the Village of Vibank for the month of November be accepted as presented.  
CARRIED

**21/373**                    **McCarron:** THAT the List of proposed accounts at \$45,909.59 and December CAFT Council and Staff payroll of \$22,842.71 , and December electronic transfers \$11,692.95 for a grand total of: \$ 80,445.25 shall be paid. (As attached)  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

**21/374**                    **Mastel:** THAT the Primary Day Care Financials and the Ministry Report be accepted as presented.  
CARRIED

**Fire Department:**

**No report**

**First Responders:**

**No report**

**Recreation Board:**

**No report**

**Library Board:**

**21/375**

**Lockert:** THAT the Village acknowledge the retirement of Betty Kuntz (April ) and the stepping down of Kate Wittman ( February )

CARRIED

**VRS – SCC:**

**21/376**

**Ecartot:** THAT the Vibank Regional School SCC meeting report be accepted as presented.

CARRIED

**OLD BUSINESS:**

**Asset Management:**

**Capital plan review – Asset Management Team – December 21**

**OCP and Zoning Bylaw Review – Awaiting next steps**

**NEW BUSINESS:**

**RCMP Report:**

**21/377**

**McCarron:** THAT the Village accept the RCMP Reports as presented; and that the Administrator send out the FCM media release letter.

CARRIED

**Orkin Report:**

**21/378**

**Ecartot:** THAT the Village accept the Orkin report as presented.

CARRIED

**Vibank Hotel High Water Use:**

**21/379**

**McCarron:** THAT the Village of Vibank clear out the over due charges of \$907.68

due to a mis read.

CARRIED

**21/380**

**Deck Permit Refund – R21-004:**

**McCarron:** THAT Administration refund the development permit deposit \$750.00 on completed permit R21-004.

CARRIED

**21/382**

**Board Appointments 2021:**

**McCarron:** THAT Glen Dowling of Robb & Dowling is appointed as the Village Lawyer for 2022, AND; Rick Legrande of Dudley & Company Chartered Accountants LLP is appointed as the Village of Vibank Auditor for the year 2022, AND;

THAT Western Municipal Consulting (WMC) be retained to serve as the Village of Vibank's Board of Revision and Development Appeals Board and that the following people be appointed to the Boards:

- Stew Demmans
- Tim Lafreniere
- Mike Waschuk
- Gordon Parkinson
- David Thompson
- Stuart Hayward
- Wayne Adams
- Pam Malach
- Cameron Duncan
- Jeff Hutton

and Saumya Vaidyanathan as Secretary to the Boards.

CARRIED

**21/383**

**Council Meeting Dates:**

**Mastel:** THAT the Village on Vibank Regular Meeting of Council be on the following dates for 2022;

- 25-Jan
- 22-Feb
- 22-Mar
- 26-Apr
- 24-May
- 28-Jun
- 26-Jul
- 23-Aug
- 27-Sep
- 25-Oct

22-Nov

20-Dec

CARRIED

**Canadian Summer Jobs Application:**

21/384

**Mastel:** THAT the Village Administrator apply for two summer student positions as per terms and regulations of the Canada Summer Jobs Grant Program.

CARRIED

**Special Meetings:**

21/385

**Reiss:** THAT the Village set up a Special Meeting in early January with Nathan from the VCCC to discuss a snow removal policy and that; Council look at the ICIP Grant application at that time as well.

CARRIED

**CORRESPONDENCE:**

21/386

**Ecarnot:** THAT the Correspondence be filled.

CARRIED

**Staff Bonus:**

21/387

**Ecarnot:** THAT the Village acknowledge the staff with Christmas bonus's as follows:

Dagmar	\$1000	Heath	\$100
Dan	\$1000	Tyler	\$100
Wes	\$100	Bill	\$100

CARRIED

**ADJOURN:**


21/388

**Ecarnot:** THAT the meeting be adjourned at 9:02p.m.

CARRIED



Mayor

  
CAO

Village of Vibank  
Planning Meeting Minutes  
December 1, 2021

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on December 1, 2021 via Zoom Meeting and called to order at 7:01p.m.

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Brady Lockert , Cathy Mastel, and Don McCarron

CAO: Dagmar Crumley

Absent: Roger Ecarnot

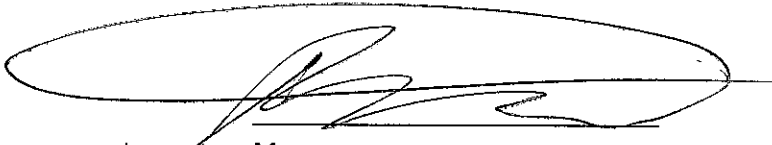
**PRESENTATION: Mauricio Jimenez – Mapline Consulting  
OCP and Zoning Process and next steps overview and an  
information gathering.**

**ADJOURN:**

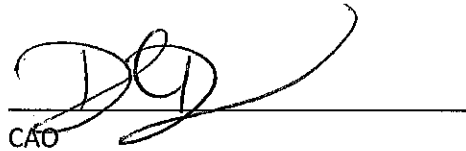
21/361

**REISS:** THAT the meeting be adjourned at 8:45p.m.

CARRIED



Mayor



CAO

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