

Village of Vibank
Regular Meeting Minutes
March 22, 2022

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on March 22, 2022 and called to order at 7:01 p.m via Zoom link Meeting ID: 844 9709 3932 Passcode: 839663

IN ATTENDANCE:

Mayor Ryan Reiss

Councillors: Brady Lockert, Cathy Mastel, and Don McCarron

CAO: Dagmar Crumley

AGENDA:

22/092

Mastel: THAT the Agenda be approved.

CARRIED

DELEGATION: 7:02 – 7:31pm

Vibank First Responders – Laurie Morrow - First Responder representative

- Five newly trained responders – Wendy Seitz, Jessa Conger, Kelsey Leptick, Shylah Pancuk, and Dustin Tracey
- Taking calls and active
- Looking to host/ participate in joint meetings and training going forward

Vibank Fire Department - Fire Chief Justin Lockert, Deputy Fire Chiefs Tony Pelzer and Morgan Miller

- Morgan Miller New Deputy Fire Chief
- New member Kordell Brown
- 6 SVA tanks from White City
- Tanker #2 is in service
- Future Planning – look at an additional air hose and water line
- Look for granting opportunities to add to the shop (new bay, meeting/change area)
- Fire Suits should arrive in 2022

Lorri Mathewson Asset Management conflict moved to March 23, 2022 via Zoom to answer last questions before project is completed

MINUTES:

22/093

Lockert: THAT the Minutes from February 22, 2022 regular meeting be accepted as presented.

CARRIED

TABLED ITEM: - Snow Clearing Policy - TBA

REPORTS:

22/094 **Reiss:** THAT the new membranes be ordered for replacement at the water treatment plant at a cost of approximately \$32,000.

CARRIED

22/095 **Lockert:** THAT the Village purchase Asset GPs software/hardware/programing combo from Silversmith data at the cost of \$5400 plus a \$900/yearly fee.

CARRIED

22/096 **Mastel:** THAT the Administrators Report and Time Sheet be accepted as presented.

CARRIED

FINANCIAL REPORT:

22/097 **McCarron:** THAT the financial statement, bank reconciliation along with the budget update for the Village of Vibank for the month of February be accepted as presented.

CARRIED

22/098 **Lockert:** THAT the List of proposed accounts at \$48,267.79 and March CAFT payroll of \$12,340.99, and March electronic transfers \$12,456.31 for a grand total of: \$ 73,065.09 shall be paid. (As attached)

CARRIED

COMMITTEE REPORTS:

Primary Daycare:

22/099 **Mastel:** THAT the Primary Day Care Financials for January 2022 be accepted as presented.

CARRIED

Fire Department/First Responders: No Report

Recreation Board:

22/100 **Lockert:** THAT the Recreation Board Meeting overview and 2022 programing plans be accepted as presented.

CARRIED

Library Board:

22/101 **Lockert:** THAT Brenda Gerein be appointed Treasure for the Vibank Library Board for 2022 and; THAT Council acknowledges the resignation of Rhonda Butterfield, and Kate Wittman along with the upcoming resignation of Linda Curle and; THAT Council recognize the upcoming retirement of Betty Kuntz as head librarian and Colleen Butz as assistant librarian of the Vibank Library.

CARRIED

VRS – SCC: No Report

OLD BUSINESS:

Asset Management:

22/102 **Reiss:** WHEREAS the Village of Vibank is facing issues associated with aging infrastructures combined with funding and capacity constraints; WHEREAS the Province of Saskatchewan requires all municipalities to prepare an asset management Plan; WHEREAS it is understood that appropriate asset management planning results in supporting Councils to make the best possible decisions regarding capital expenditures on behalf of the community; WHEREAS the objective of asset management planning is to manage risk while providing an acceptable level of service to the public; WHEREAS the Asset Management Plan considers life cycle costing as an integral part of procurement on behalf of the community; WHEREAS the Asset Management Plan considers priority for projects undertaken on behalf of the community be based on asset management principles; THEREFORE be it resolved that Council pass a motion to accept and implement the Asset Management Plan that the plan be used to support future capital budgets.

CARRIED

NEW BUSINESS:

Ryan Reiss left the Zoom Meeting at 8:18 pm and returned at 8:25pm

SUMA Resolutions:

22/103 **Mastel:** THAT Mayor Ryan Reiss vote on behalf of the Vibank Council on the SUMA Resolutions being brought forward at the 2022 Convention

CARRIED

RCMP Report:

22/104 **Lockert:** THAT the Village accept the RCMP Reports as presented.

CARRIED

Orkin Report:

22/105 **McCarron:** THAT the Orkin reports be accepted as presented.

CARRIED

Discretionary Use: 101 Main Street

22/106 **McCarron:** THAT the Discretionary Use application for Gas Pumps at 101 Main Street be awarded a Public Hearing on April 26, 2022 at 6:30pm and; THAT Administration contact the appropriate regulatory bodies for best practices and public safety.

CARRIED

- Discretionary Use: 406 Main Street**
22/107 **McCarron:** THAT the Discretionary Use application for a Home-Based Business at 406 Main Street be awarded a Public Hearing on April 26, 2022 at 6:30 pm
CARRIED
- Enbridge Line 3 Crossing:**
22/108 **McCarron:** THAT Administration accept the Line 3 decommissioning dig damage settlement amount of \$1114.25 as per CWP#SK-SG-420 attached hereto.
CARRIED
- Organizational Chart:**
22/109 **Mastel:** THAT the New Village Organizational Chart be accepted and attached hereto, noting the removal of the casual maintenance position and the addition of a full time Public Works Operator.
CARRIED
- Public Works Operator Job Posting:**
22/110 **McCarron:** THAT Administration advertise for a full time Public Works Operator with a close date of April 1, 2022.
CARRIED
- Policy:**
Mileage, Travel, and Meal Allowance Revision
22/111 **Mastel:** THAT policy 2017-002 Revision March 2022 be accepted and attached hereto increasing the meal per diem and private vehicle mileage allowance.
CARRIED
- CORRESPONDENCE:**
- 22/112** **Lockert:** THAT the Village acknowledge the resignation of Dakota Jackson as Village Grant Writer.
CARRIED
- 22/113** **Mastel:** THAT the March Correspondence be filed.
CARRIED
- ADJOURN:**
- 22/114** **McCarron:** THAT the meeting be adjourned at 9:18 p.m.
CARRIED

 Mayor

 CAO