

Village of Vibank
Regular Meeting Minutes
October 26, 2021

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on October 26, 2021 and called to order at 6:58p.m.

IN ATTENDANCE:

Mayor Ryan Reiss

Councillors: Roger Ecarnot, Brady Lockert (Via Zoom), Cathy Mastel, and Don McCarron

CAO: Dagmar Crumley

AGENDA:

21/299

Ecarnot: THAT the Agenda be approved.

CARRIED

DECLARATION OF CONFLICTS: None

DELEGATION: None

MINUTES:

21/300

McCarron: THAT the Minutes from September 28, 2021 be accepted as presented.

CARRIED

21/301

Mastel: THAT the Minutes from October 20, 2021 be accepted as presented.

CARRIED

TABLED ITEM: - OCP and Zoning to December

REPORTS:

21/302

McCarron: THAT the Maintenance Report be accepted as presented.

CARRIED

21/303

Ecarnot: THAT the September Water Test Reports be approved.

CARRIED

21/304

Mastel: THAT the Administration verbal report and time sheets be accepted as presented.

CARRIED

FINANCIAL REPORT:

21/305 **Lockert:** THAT we adopt the financial statement and bank reconciliation for the Village of Vibank for the month of September as presented.

CARRIED

21/306 **Mastel:** THAT the Primary Daycare Financial Reports for September 2021 be accepted as presented.

CARRIED

21/307 **McCarron:** THAT the Volunteer Fire Department Financial Reports and Meeting Minutes be accepted as presented.

CARRIED

OLD BUSINESS:

Asset Management:

21/308 **McCarron:** THAT the Terms of Reference for the Asset Management Report be accepted as presented and attached hereto

CARRIED

OCP and Zoning Bylaw Review:

21/309 **Reiss:** THAT Council hold a Special Meeting of the whole to discuss the next steps of the OCP proposal and set a date for the meeting at the December meeting of Council.

CARRIED

BOARD MINUTES AND REPORTS:

21/310 **Ecartot:** THAT the Committee verbal reports be approved as presented.

CARRIED

NEW BUSINESS:

RCMP Report:

21/311 **McCarron:** THAT the Village accept the RCMP Reports as presented.

CARRIED

Sidewalk Sharing – 110 – 3rd Ave:

21/312 **Mastel:** THAT the Village share in the cost to repair the sidewalk at 110-3rd Ave and cover the cost for the extra work required on the neighboring patches to properly finish and complete the sidewalk area that the homeowner is not prepared to fix.

CARRIED

Public Disclosure Statements:

21/313

Earnot: THAT Having received from Council their 2021 updated and signed disclosure statements that Administration file the statements as per the Municipalities Act.

CARRIED

MRs Annual Declaration

21/314

Earnot: THAT The Council of the Village of Vibank confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations ;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

In Camera

21/315

McCarron: THAT the Village of Vibank Council go into an in-camera session to discuss a staffing issue as per LFOIPP part 3 (section 16) and MA (12) clause 120(2)(b) of The Municipalities Act, to discuss strategic planning at 8:10 pm

CARRIED

21/316

Earnot: THAT the Village of Vibank Council come out of in camera and return to the Regular Meeting Agenda at 8:48pm

CARRIED

21/317

Earnot: THAT the Village advertise for a 6 month FT Maintenance Assistant position with wages to be determined with the possibility of an employment extension.

CARRIED

CORRESPONDENCE:

21/318

Mastel: THAT the Correspondence be filled.

CARRIED

ACCOUNTS:

21/319

Mastel: THAT the List of proposed accounts at \$48,662.86 and October CAFT payment payroll of \$10,163.08 ; and October electronic transfers \$15,975.33 for a grand total of: \$ 74,801.27 shall be paid. (As attached)

CARRIED

ADJOURN:

21/320

McCarron: THAT the meeting be adjourned at 8:52 p.m.

CARRIED

Mayor

CAO