

Village of Vibank
Regular Meeting Minutes
December 20, 2022

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on December 20, 2022 and called to order at 7:09 p.m

IN ATTENDANCE:

Mayor Ryan Reiss

Councillors: Cathy Mastel, Don McCarron, Brady Lockert

CAO: Heath Duncan

Absent: Councillor Mitchell Young

Conflicts: Lockert declares conflict with Ray's Automotive in List of Accounts for Payment (family)

AGENDA:

22/399

Mastel: THAT the Agenda be approved.

CARRIED

Delegations:

School Delegation begins 7:10

Delegation ends 7:23

Selinger Delegation begins 7:24

Selinger Delegation ends 8:33

22/400

Mastel: THAT the Village shall adopt the proposed Flag as presented by the school delegation as the Official New Flag of The Village of Vibank

MINUTES:

22/401

McCarron: THAT the Minutes from November 22, 2022 Regular meeting be accepted as presented.

CARRIED

TABLED ITEM:

Tracey Schaefer – Vibank Seniors – Continuation as Tabled

National Infrastructure Fund – not going to proceed, remove from tabled

Land Acknowledgement – Continuation as Tabled

REPORTS:

- 22/402 Mastel:** THAT the Maintenance Report for November be accepted as presented.
CARRIED
- 22/403 McCarron:** THAT the Waterworks Compliance Report be accepted as presented.
CARRIED
- 22/404 Lockert:** That the Lagoon Discharge tests be accepted as presented
CARRIED
- 22/405 Mastel:** THAT Glen Dowling of Robb Dowling Talbot be appointed as Village of Vibank Lawyer for 2023.
CARRIED
- 22/406 Lockert:** THAT Liam Seidler of Dudley and Co. Chartered Accountants LLP be appointed as Village of Vibank Auditor for 2023.
CARRIED
- 22/407 Lockert:** That the VILLAGE OF VIBANK appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
CARRIED
- 22/408 Lockert:** That the VILLAGE OF VIBANK appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
CARRIED
- 22/409 Lockert:** That the VILLAGE OF VIBANK appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

22/410

Lockert: That the VILLAGE OF VIBANK appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

22/411

Mastel: THAT Regular Council Meetings of 2023 will take place on the following dates: January 17, February 28, March 28, April 25, May 23, June 27, July 25, August 22, September 26, October 24, November 28 and December 19.

CARRIED

22/412

Mastel: THAT the Administrator's report be accepted as presented.

CARRIED

22/413

McCarron: THAT Employee Time Sheets be accepted as presented.

CARRIED

22/414

Mastel: THAT the November On Call Payout for Tyler Stone be approved.

CARRIED

FINANCIAL REPORT:

22/415

Lockert: THAT the financial statement for the Village of Vibank for the month of November be accepted as presented.

CARRIED

22/416

McCarron: THAT the bank reconciliation for the Village of Vibank for the month of November be accepted as presented.

CARRIED

22/417 **Lockert:** THAT the List of proposed accounts at \$69,758.06 and December CAFT payroll of \$23,139.12 and electronic transfers \$11,859.88 for a grand total of: \$111,757.06 shall be paid. (As attached).

CARRIED

22/418 **McCarron:** THAT the Collabria Credit Card Statement be accepted as presented.

CARRIED

COMMITTEE REPORTS:

Primary Daycare:

22/419 **Mastel:** THAT the Primary Day Care Financials for November 2022 be accepted as presented.

CARRIED

NEW BUSINESS:

MRS Declaration of Eligibility

22/420 **Lockert:** The Council of the Village of Vibank confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Term Deposit:

22/421 **McCarron:** THAT \$490,000 be moved from the Water Reserve Account into a 1 year redeemable 4.0% interest bearing term deposit.

CARRIED

RCMP Report

22/422 **McCarron:** THAT the report be accepted as presented.

CARRIED

Orkin Report

22/423

Lockert: THAT the report be accepted as presented.

CARRIED

Soilworks

22/424

McCarron: THAT the dust control product known as "Gorilla Shot" be tabled for further discussion.

Tax Enforcement:

22/425

Mastel: That the Village continue to proceed by registering a Tax Lien against Roll 017 through TAXervice.

CARRIED

Rink Parking

22/426

McCarron: That the Administrator shall reach out to the rink board to try to find a solution that may alleviate safety concerns with respect to parking at the rink

CARRIED

Canada Summer Jobs Application:

22/427

Mastel: THAT the Village Administrator apply for two summer student positions as per terms and regulations of the Canada Summer Jobs Grant Program

CARRIED

Municipal Utilities – Pump Repair Quote

22/428

Mastel: THAT the Village proceed with the pump repairs in the amount of \$5,115.00 as per the quote.

CARRIED

22/429

Mastel: THAT Administration refund the development permit deposit \$750.00 on completed permit R21-001

CARRIED

Housing Board

22/430

McCarron: That the Nominees be accepted to the housing board.

CARRIED

Heath Duncan leaves meeting 9:49pm

Heath Duncan returns at 9:57pm

22/431

Mastel: That Christmas bonuses be paid as following:

Heath Duncan - \$500

Len Selinger - \$250

Tyler Stone - \$250

Daniel Eberle - \$100 gift certificate to the Vibank Meat Market

Dagmar Crumley - \$100 gift certificate to the Vibank Meat Market

CARRIED

Next Meeting

22/432

Mastel: THAT the next Council Meeting be January 17, 2023.

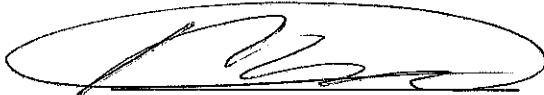
CARRIED

ADJOURN:

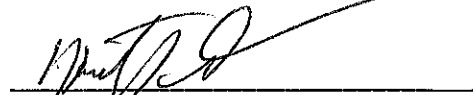
22/433

McCarron: THAT the meeting be adjourned at 10:06 p.m.

CARRIED



Mayor



CAO