

Village of Vibank  
Regular Meeting Minutes  
September 27, 2022

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on September 27, 2022 and called to order at 7:03 p.m

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Cathy Mastel, Don McCarron and Mitchell Young

CAO: Heath Duncan

**Absent:** Councillor Brady Lockert

**AGENDA:**

**22/309**

**Mastel:** THAT the Agenda be approved.

CARRIED

**Delegations:**

**22/310**

**Corrinne Holm -Ministry of Education** 7:10 Delegation begins, 7:18 Delegation ends

**22/311**

**Katlin Lang – Farm Simple Solutions** 7:19 Delegation Begins, 7:40 Delegation Ends

CARRIED

**MINUTES:**

**22/312**

**McCarron:** THAT the Minutes from August 23, 2022 Regular meeting be accepted as presented.

CARRIED

**22/313**

**Mastel:** THAT the Minutes from August 25, 2022 and September 08, 2022 Special meetings be accepted as presented.

CARRIED

**TABLED ITEM: - Snow Clearing Policy – TBA**

**22/314**

**McCarron:** THAT the snow clearing policy Map be amended as discussed and all further issues be brought forward to the October regular meeting for discussion

CARRIED

**Tracey Schaefer – Vibank Seniors – Continuation as Tabled**  
**National Infrastructure Fund – Continuation as Tabled**

**Land Acknowledgement – Continuation as Tabled**

**REPORTS:**

- 22/315**      **Mastel:** THAT the Maintenance Report for September be accepted as presented.  
CARRIED
- 22/316**      **Mastel:** THAT the Greenfill Closure be tentatively set for November 5, 2022. Pending weather and staffing  
CARRIED
- 22/317**      **McCarron:** THAT Mel's Drain Cleaning be Paid for sewer services provided at 125 Railway  
CARRIED
- 22/318**      **McCarron** That Road Maintenance be Tabled  
CARRIED
- 22/319**      **Young:** THAT the Waterworks Compliance Report be accepted.  
CARRIED
- 22/320**      **McCarron:** THAT the Administrator report be accepted as presented.  
CARRIED
- 22/321**      **Mastel:** THAT Employee Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

- 22/322**      **McCarron:** THAT the financial statement for the Village of Vibank for the month of August be accepted as presented.  
CARRIED
- 22/323**      **Mastel:** THAT the bank reconciliation for the Village of Vibank for the month of July be accepted as presented.  
CARRIED
- 22/324**      **Young:** THAT the List of proposed accounts at \$70,437.54 and August CAFT payroll of \$13,987.83 and electronic transfers \$86,582.53 for a grand total of: \$171,007.90 shall be paid. (As attached).  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

**22/325**                      **Young:** THAT the Primary Day Care Financials for August 2022 be accepted as presented.  
  
CARRIED

**Fire Department**

**22/326**                      **McCarron:** THAT a special meeting be held regarding the new minimum standards for Fire Departments. Date to be determined.  
  
CARRIED

**Library Board:**

**22/327**                      **McCarron:** THAT the Library Board Financials be accepted as presented.  
  
CARRIED

**OLD BUSINESS:**

**OCP/Zoning Bylaw**

**Vibank Accessible Play Hub**

**NEW BUSINESS:**

**Heath Duncan CAO Contract**

**22/328**                      **McCarron:** THAT Heath Duncan's contract be amended as discussed, to include the wording "as per labour standards" as attached.  
  
CARRIED

**RCMP Report**

**22/329**                      **Mastel:** THAT the report be accepted as presented.  
  
CARRIED

**Orkin Report**

**22/330**                      **Young:** THAT the report be accepted as presented.  
  
CARRIED

**22/340** **PBI Certificate of Appointment Josh Nitz:**  
**Mastel:** That the Village of Vibank issue a Certificate of Appointment for the above noted Licensed Building Official.

CARRIED

**Correspondence**

**22/341** **Judo Club Rent:**  
**Young:** THAT the Village of Vibank waive the remaining balance of rent for 2022/2023 season of Judo in the amount of \$1,560 due to financial hardship and good payment history.

CARRIED

**22/342** **Municipal Utilities**  
**McCarron:** THAT the Village of Vibank Proceed with the Quote in the amount of \$4,930.00, plus incidentals.

CARRIED

**22/343** **PVSD Art Project**  
**McCarron:** That the Village of Vibank is not opposed to the Hydrant painting project as long as PVSD AND The Village does their due diligence regarding proper hydrant safety and maintenance.

CARRIED

**22/344** **Farm Simple**  
**Mastel:** THAT the Village pay Farm Simple Solutions \$600 to perform connectivity tests so next steps can be assessed.

CARRIED

**22/345** **Next Meeting**  
**Mastel:** THAT the next Council Meeting be October 25, 2022.

CARRIED

**22/346** **ADJOURN:**  
**McCarron:** THAT the meeting be adjourned at 9:15 p.m.

CARRIED

  
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Mayor

  
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CAO