

Village of Vibank
Regular Meeting Minutes
August 22, 2023

CALL TO ORDER:

A regular meeting for the Council of the Village of Vibank was held on August 22, 2023 and called to order at 7:04pm

IN ATTENDANCE:

Mayor Ryan Reiss

Councillors: Cathy Mastel, Mitchell Young and Don McCarron

CAO: Heath Duncan

Absent: Brady Lockert

Conflicts: None

AGENDA:

23/249

Mastel: THAT the Agenda be approved.

CARRIED

Delegations:

RCMP – not present

Dance Club delegation begins 7:05

Dance Club Delegation ends 7:16

MINUTES:

23/250

McCarron: THAT the Minutes from the July 19, 2023 Regular Meeting be accepted as presented.

CARRIED

TABLED ITEM:

None

Reports:

23/251 **McCarron:** THAT the Maintenance reports be accepted as presented.
CARRIED

23/252 **Young:** THAT the water test reports be accepted as presented.
CARRIED

23/253 **Mastel:** THAT the Administrator's report be accepted as presented.
CARRIED

23/254 **McCarron:** THAT Employee Time Sheets be accepted as presented.
AND THAT the Employee Expense Form be accepted as presented.
CARRIED

FINANCIAL REPORT:

23/255 **Young:** THAT the financial statements for the Village of Vibank for the month of July be accepted as presented.
CARRIED

23/256 **McCarron:** THAT the bank reconciliation for the Village of Vibank for the month of July be accepted as presented.
CARRIED

23/257 **Mastel:** THAT the List of proposed accounts at \$92,022.17 and August CAFT payroll of \$15,709.92 and electronic transfers \$41,077.09 for a grand total of: \$148,809.18 shall be paid. (As attached).
CARRIED

23/258 **McCarron:** THAT the Collabria Credit Card Statement be accepted as presented.
CARRIED

23/259 **McCarron:** THAT the Funds in the amount of \$10,000.00 be transferred from the Village of Vibank Operating account (chequing account) to the Village of Vibank Medical First Responders account to place Grant funds from Trans Canada Pipelines Ltd where they belong.
CARRIED

COMMITTEE REPORTS:

Primary Daycare:

23/260

Mastel: THAT the Primary Day Care Reports for July 2023 be accepted as presented.

CARRIED

23/261

Mastel: THAT the Primary Day Care Audited Financial Statement for 2022 be accepted as presented.

CARRIED

Fire Department:

Administration directed to look into false alarm policy as well as pest control and door sweeps for the VVFD.

Roundtable:

23/262

McCarron: THAT a bereavement bouquet be sent to previous Administrator Jeanette Schaeffer, the cost of which is not to exceed \$200.00.

CARRIED

Old Business:

23/263

Reiss: THAT The Village Acknowledge and accept the letter from the Ministry of Government Relations, Community Planning Branch regarding Bylaws 2012-010 and 2022-011.

CARRIED

New Business:

RCMP Report

23/264

Mastel: THAT the RCMP Report be accepted as presented.

CARRIED

Orkin Report

none

Dutch Elm Quote

23/265 **Mastel:** THAT the Village proceed with the Quote from Tillies Tree removal services in the amount of \$15,900.00 plus taxes. (as attached)
CARRIED

Tax Enforcement

23/266 **McCarron:** THAT Council accept the list of lands in arrears as presented and to exclude from the list of lands, properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. AND THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.
CARRIED

Municipal Utilities Quote

23/267 **Young:** THAT the Village proceed with the quote from Municipal Utilities in the amount of \$12,700 plus all applicable taxes. (as attached)
CARRIED

All Points Quote

23/268 **Young:** THAT The village continue to work with the department of highways towards improved Village drainage.
CARRIED

Resident Building Permit

23/269 **Young:** THAT construction of a front deck at 106 2nd Avenue be permitted as per Section 4.3 of Village of Vibank Bylaw 2010-05 which permits conformity to existing building lines.
CARRIED

23/270 **Young:** THAT Employee wages for 2023 be set as follows:
 Melissa Seitz \$17/hr at a maximum average of 20 hours/week
 Heath Duncan \$26.5/hr at 150 hours/month
 Tyler Stone \$26.00/hr at 172 hours/month
 Leonard Selinger \$29.00/hr at 172 hours/month
 Anna Pelzer \$14.00/hr at 240 hours over 8 weeks
 Ethan Berube \$14.00/hr at 245 hours over 8 weeks
CARRIED

23/271 **McCarron:** THAT unduly collected interest be abated on Utility Accounts Roll #'s: 104-\$4.95, 58-\$5.18, 59-\$6.42, 90-\$5.78.
CARRIED

BYLAW 2023-008 A BYLAW TO AMEND BYLAW 2019-10 TRAFFIC BYLAW FOR THE PURPOSE TO REGULATING TRAFFIC UPON THE USE OF THE PUBLIC STREETS OF THE VILLAGE OF VIBANK AND PERSERVING ORDER THEREIN

23/272 **Young:** THAT BYLAW 2023-008 A BYLAW TO Amend Bylaw 2019-10 Traffic Bylaw for the purpose to Regulating traffic upon the use of the public streets of the Village of Vibank and preserving order therein be introduced and given a first reading.

CARRIED

23/273 **Mastel:** THAT BYLAW 2023-008 A BYLAW TO Amend Bylaw 2019-10 Traffic Bylaw for the purpose to Regulating traffic upon the use of the public streets of the Village of Vibank and preserving order therein be read a second time.

CARRIED

23/274 **McCarron:** THAT BYLAW 2023-008 A BYLAW TO Amend Bylaw 2019-10 Traffic Bylaw for the purpose to Regulating traffic upon the use of the public streets of the Village of Vibank and preserving order therein be given a third reading at this meeting.

CARRIED UNANIMOUSLY

23/275 **Reiss:** THAT BYLAW 2023-008 A BYLAW TO Amend Bylaw 2019-10 Traffic Bylaw for the purpose to Regulating traffic upon the use of the public streets of the Village of Vibank and preserving order therein be read a third time and adopted.

CARRIED

23/276 **Mastel:** THAT appropriate signage be erected to reflect the new speed zone surrounding Mytopher Park.
AND FURTHER THAT an appropriate speed limit sign be placed at Railway and Blenkhorn.

CARRIED

Policy 2023-01 Waterworks Policy

23/277 **Mastel:** THAT the 2023 Waterworks Policy be adopted as attached hereto

CARRIED

Correspondence:

CN

23/278

Young: THAT the resolution in support of Rail Safety Week be adopted as attached hereto.

CARRIED

23/279

Southeast Regional Library

Mastel: THAT the Village of Vibank accept and acknowledge the correspondence from Southeast Regional Library.

CARRIED

Next Meeting

23/280

Young: THAT the next Council Meeting be September 26, 2023.

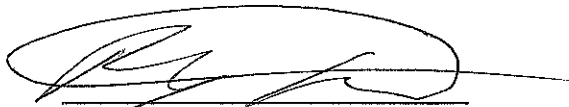
CARRIED

23/281

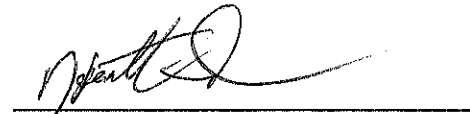
ADJOURN:

Lockert: THAT the meeting be adjourned at 9:18 p.m.

CARRIED



Mayor



CAO