

Village of Vibank  
Regular Meeting Minutes  
December 19, 2023

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on December 19, 2023 and called to order at 7:07pm

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Don McCarron, Cathy Mastel and Mitchell Young

CAO: Heath Duncan

**Absent:** Brady Lockert

**No Conflicts**

**AGENDA:**

**23/381**

**Mastel:** THAT the Agenda be approved.

CARRIED

**Delegations: None**

**MINUTES:**

**23/382**

**Young:** THAT the Minutes from the November 28, 2023 Regular Meeting be accepted as presented.

CARRIED

**23/383**

**McCarron:** THAT the Minutes from the December 6, 2023 Special Meeting be accepted as presented.

CARRIED

**TABLED ITEM:**

**None**

**Reports:**

**23/384**

**Young:** THAT the Maintenance report be accepted as presented.

CARRIED

**23/385 Mastel:** THAT the water test reports be accepted as presented.  
CARRIED

**23/386 Young:** THAT the Administrator's report be accepted as presented.  
CARRIED

**23/387 Young:** THAT Employee Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

**23/388 McCarron:** THAT the financial statements for the Village of Vibank for the month of November be accepted as presented.  
CARRIED

**23/389 Mastel:** THAT the bank reconciliation for the Village of Vibank for the month of November be accepted as presented.  
CARRIED

**23/390 Mastel:** THAT the List of proposed accounts at \$92,365.64 and December CAFT payroll of \$24,104.31 and electronic transfers of \$14,244.64 for a grand total of: \$130,714.59 shall be paid. (As attached).  
CARRIED

**23/391 Young:** THAT the Collabria Credit Card Statement be accepted as presented.  
CARRIED

**23/392 Young:** THAT Funds in the amount of \$11,057.76 be transferred from the Village of Vibank Medical First Responders account,  
AND THAT the interest accrued on the account in the amount of \$27.99 be paid out to the Vibank Medical First Responders in order to close out the Vibank Medical First responders account.  
CARRIED

**23/393 Young:** THAT funds held in the 1 Year redeemable term account in the amount of \$509,600.00 be transferred to the Village of Vibank Operating (chequing) Account upon maturing.  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

**23/394**

**Young:** THAT the Primary Daycare Reports be accepted as presented.

CARRIED

**Roundtable:**

**Duncan leaves meeting at 8:00 pm**

**Duncan Returns at 8:15 pm**

**23/395**

**Mastel:** THAT performance-based Christmas bonuses be paid as follows: \$500 each to Len Selinger, Tyler Stone and Heath Duncan. AND THAT Melissa Seitz be paid \$250.

**Old Business:**

**New Business:**

**Orkin Report**

**23/396**

**McCarron:** THAT the Orkin Report be accepted as presented.

CARRIED

**Playground Inspector**

**23/397**

**Young:** THAT having received the proper certifications, Tyler Stone be designated the official Playground Inspector for the Village of Vibank.

CARRIED

**CanPacific Potash Grant Disbursement**

**23/398**

**McCarron:** THAT the CanPacific Potash Grant for community events be disbursed as follows: \$2000 to the VCCC, \$1600 to Threads and Treads, \$400 to the Rec Board and the remaining \$4000 to remain with the Village.

CARRIED

**2024 Council Meeting Dates**

**23/399**

**Young:** THAT the Regular Meeting dates of Council for the 2024 Calendar Year be at 7pm in Council Chambers on the following dates: January 23, February 27, March 26, April 23, May 28, June 25, July 23, August 27, September 24, October 22, November 26, December 17.

CARRIED

**Employee Performance Reviews**

**23/400**

**Mastel:** THAT the employee performance reviews be accepted as presented.

CARRIED

**Playground inspection policy**

**23/401**

**McCarron:** That Playground Inspection Policy, Policy #2023-02 be adopted.

CARRIED

**Correspondence**

**23/402**

**McCarron:** THAT the correspondence be acknowledged and accepted.

CARRIED

**Next Meeting**

**23/403**

**Mastel:** THAT the next Council Meeting be January 23, 2023.

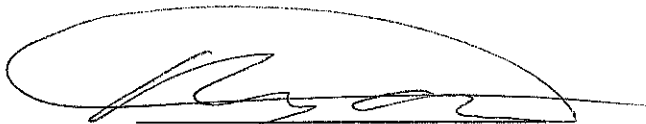
CARRIED

**ADJOURN:**

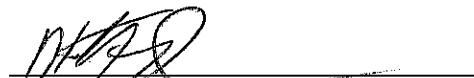
**23/404**

**Mastel:** THAT the meeting be adjourned at 8:40 p.m.

CARRIED



Mayor



CAO