

Village of Vibank  
Public Hearing Minutes  
February 27, 2024

**CALL TO ORDER:**

A Public Hearing regarding proposed Bylaws;  
Bylaw 2022-010 – Village of Vibank Official Community Plan  
and  
Bylaw 2022-011 – Village of Vibank Zoning Bylaw,  
for the Village of Vibank was held on February 27, 2024 and called to order at 6:35pm.

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Cathy Mastel, Brady Lockert and Mitchell Young

CAO: Heath Duncan

Late: Don McCarron

**AGENDA:**

**24/028**

**Mastel:** THAT the Agenda be approved.

CARRIED

6:38pm McCarron enters

**Open floor for in person submissions:**

None are present to make a submission

**Written submission:**

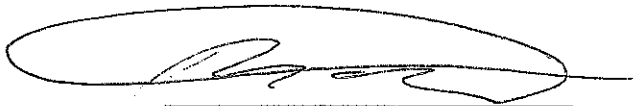
No written submissions

Council waits until 6:47 pm to allow an opportunity for any late submissions to be made.


**24/029**

**Young:** THAT the Public Hearing be Closed at 6:47 pm.

CARRIED



Mayor



CAO

Village of Vibank  
Regular Meeting Minutes  
February 27, 2024

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on February 27, 2024 and called to order at 6:47pm

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Cathy Mastel, Don McCarron, Brady Lockert, Mitchell Young

CAO: Heath Duncan

**Conflicts: None**

**AGENDA:**

**24/030**

**Lockert:** THAT the Agenda be approved.

CARRIED

**Delegations:**

**VCCC – Nathan Schmidt Delegation begins 6:57 pm**

**Delegation ends 7:36 pm**

**MINUTES:**

**24/031**

**Mastel:** THAT the Minutes from the January 23, 2024 Regular meeting be accepted as presented.

CARRIED

**24/032**

**Lockert:** THAT the Minutes from the February 8, 2024 Special meeting be accepted as presented.

CARRIED

**24/033**

**Young:** THAT the Minutes from the February 15, 2024 Special meeting be accepted as presented.

CARRIED

**TABLED ITEM:**

**Reports:**

**24/034**      **Lockert:** That the maintenance report be accepted as presented.  
CARRIED

**24/035**      **McCarron:** THAT the water test reports be accepted as presented.  
CARRIED

**24/036**      **Mastel:** THAT the Administrator's report be accepted as presented.  
CARRIED

**24/037**      **Young:** THAT Employee Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

**24/038**      **McCarron:** THAT the financial statement for the Village of Vibank for the month of January be accepted as presented.  
CARRIED

**24/039**      **Lockert:** THAT the bank reconciliation for the Village of Vibank for the month of January be accepted as presented.  
CARRIED

**24/040**      **Mastel:** THAT the List of proposed accounts at \$67,031.57 and February CAFT payroll of \$12,700.42 and electronic transfers \$9,789.64 for a grand total of: \$89,521.63 shall be paid. (As attached).  
CARRIED

**24/041**      **Young:** THAT the Collabria Credit Card Statement be accepted as presented.  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

**24/042**      **McCarron:** THAT the Primary Day Care Reports for January 2024 be accepted as presented.  
CARRIED

**24/043**      **McCarron:** THAT the Fire Department Reports for January 2024 be accepted as presented.  
AND FURTHER THAT The village add a third fill line at the fire department.  
CARRIED

- 24/044 Mastel:** THAT the First Responders Reports for January 2024 be accepted as presented.  
CARRIED
- 24/045 Young:** THAT the Rec Board Reports for January 2024 be accepted as presented.  
CARRIED
- Old Business:**
- New Business:**
- Orkin Report**
- 24/046 McCarron:** That the Orkin Report be accepted as presented.  
CARRIED
- RCMP Report**
- 24/047 Young:** THAT the RCMP report be accepted as presented.  
CARRIED
- NTC drinking water and compliance**
- 24/048 McCarron:** THAT the village accept and acknowledge the drinking quality and compliance notice to consumer.  
CARRIED
- Mayoral Resignation**
- 24/049 McCarron:** THAT the village accepts the resignation of Mayor Ryan Reiss effective March 27, 2024.  
CARRIED
- 24/050 Young:** THAT Deputy Mayor Cathy Mastel be appointed Acting Mayor effective March 27, 2024.  
CARRIED
- 24/051 Young:** THAT Brady Lockert be appointed Deputy Mayor effective March 27, 2024.  
CARRIED
- 24/052 Young:** THAT Cathy Mastel be granted online access to the Village of Vibank bank account.  
CARRIED
- 24/053 Lockert:** THAT Heath Duncan be granted signing authority and online access to the Primary Daycare bank accounts.  
CARRIED

24/054

**Mastel:** THAT Don McCarron and Melissa Seitz be granted signing authority and online access to the Village of Vibank bank accounts.

CARRIED

24/055

**Mastel:** THAT Heath Duncan and Melissa Seitz be granted signing authority and full online access to the Village of Vibank Canada Revenue Agency account business number [REDACTED]

CARRIED

**LORAAS service agreement**

24/056

**Mastel:** THAT the Loraas Service agreement be accepted and acknowledged.

CARRIED

**New CAFT Agreement**

24/057

**McCarron:** THAT the new pre-authorized debit plan agreement for CAFT be accepted and acknowledged.

CARRIED

**Centennial Hall/Daycare Renos**

24/058

**Lockert:** THAT the village engage the services of engineer Jim Markatos for a repair versus new build cost analysis.

CARRIED

24/059

**McCarron:** THAT the village engage the services of Jim Markatos to assess accessibility options for Primary Daycare.

CARRIED

**Playground Sign**

Administration directed to look into further design options.

**Kubota Quote**

Administration directed to look into quotes for a bigger deck.

**Quote for ZapFree Electric**

24/060

**McCarron:** THAT the village proceed with the quote in the amount of \$3,089.81 from ZapFree Electric.

CARRIED

**Bylaws:**

**BYLAW 2022-010 A BYLAW of The Village of Vibank to adopt an Official Community Plan**

**24/061**                    **McCarron:** THAT the Village of Vibank repeal the second and third readings of Bylaw No 2022-010 A BYLAW of The Village of Vibank to adopt an Official Community Plan given on February 28, 2023.

CARRIED

**24/062**                    **Lockert:** THAT Bylaw No 2022-010 A BYLAW of The Village of Vibank to adopt an Official Community Plan be read a second time.

CARRIED

**24/063**                    **McCarron:** THAT Bylaw No 2022-010 A BYLAW of The Village of Vibank to adopt an Official Community Plan be given a third reading at this meeting.

CARRIED UNANIMOUSLY

**24/064**                    **Mastel:** THAT Bylaw No 2022-010 A BYLAW of The Village of Vibank to adopt an Official Community Plan be read a third time and adopted.

CARRIED

**BYLAW 2022-011 A BYLAW of The Village of Vibank to adopt a Zoning Bylaw**

**24/065**                    **McCarron:** THAT the Village of Vibank repeal the second and third readings of Bylaw No 2022-011 A BYLAW of The Village of Vibank to adopt a Zoning Bylaw given on February 28, 2023.

CARRIED

**24/066**                    **Lockert:** THAT Bylaw No 2022-011 A BYLAW of The Village of Vibank to adopt a Zoning Bylaw be read a second time.

CARRIED

**24/067**                    **McCarron:** THAT Bylaw No 2022-011 A BYLAW of The Village of Vibank to adopt a Zoning Bylaw be given a third reading at this meeting.

CARRIED UNANIMOUSLY

**24/068**                    **Young:** THAT Bylaw No 2022-011 A BYLAW of The Village of Vibank to adopt a Zoning Bylaw be read a third time and adopted.

CARRIED

24/069

**Correspondence:**

**Mastel:** THAT the correspondence be accepted as presented.

CARRIED

**Next Meeting**

24/070

**Mastel:** THAT the next Council Meeting be March 26, 2024.

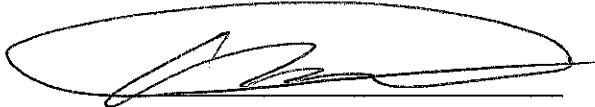
CARRIED

**ADJOURN:**

24/071

**McCarron:** THAT the meeting be adjourned at 9:19 p.m.

CARRIED



Mayor



CAO

Village of Vibank  
Special Meeting Minutes  
February 8, 2024 Budget/Hall Meeting

Personal Information (Section 28 and Section 16(1)(b) and (d) of LAFOIPP), and strategic planning for the Village of Vibank as per clause 120(2)(a) of The Municipalities Act, pursuant to clause 17(1)(e) of The Local Authority Freedom of Information and Protection of Privacy Act

**CALL TO ORDER:**

A Special meeting for the Council of the Village of Vibank was held on February 8, 2024 and called to order at 7:05 pm

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Cathy Mastel, Don McCarron, Brady Lockert and Mitchell Young

CAO: Heath Duncan

**AGENDA:**

24/020

**Lockert:** THAT the Agenda be approved.

CARRIED

**Declaration to close meeting:**

24/021

**Mastel:** The Village of Vibank Council move to an in-camera (Closed session) at 7:05pm for Economic planning under LFOIPP 14 (1) (d), Personal Information (Section 28 and Section 16(1)(b) and (d) of LAFOIPP), and strategic planning for the Village of Vibank as per clause 120(2)(a) of The Municipalities Act, pursuant to clause 17(1)(e) of The Local Authority Freedom of Information and Protection of Privacy Act

CARRIED

**Declaration to open meeting**

24/022

**Young:** THAT the Village of Vibank Council close the in-camera session at 8:33 pm and continue with the agenda.

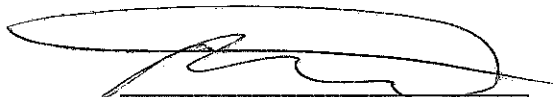
CARRIED

**ADJOURN:**

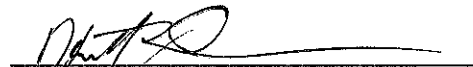
24/023

**Young:** THAT the meeting be adjourned at 8:33 pm

CARRIED



Mayor



CAO



Village of Vibank  
Special Meeting Minutes  
February 15, 2024 Budget/Hall Meeting

Personal Information (Section 28 and Section 16(1)(b) and (d) of LAFOIPP), and strategic planning for the Village of Vibank as per clause 120(2)(a) of The Municipalities Act, pursuant to clause 17(1)(e) of The Local Authority Freedom of Information and Protection of Privacy Act

**CALL TO ORDER:**

A Special meeting for the Council of the Village of Vibank was held on February 15, 2024 and called to order at 7:03 pm

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Cathy Mastel, Don McCarron, Brady Lockert and Mitchell Young

CAO: Heath Duncan

**AGENDA:**

**24/024**

**Mastel:** THAT the Agenda be approved.

CARRIED

**Declaration to close meeting:**

**24/025**

**Young:** The Village of Vibank Council move to an in-camera (Closed session) at 7:04pm for Economic planning under LFOIPP 14 (1) (d), Personal Information (Section 28 and Section 16(1)(b) and (d) of LAFOIPP), and strategic planning for the Village of Vibank as per clause 120(2)(a) of The Municipalities Act, pursuant to clause 17(1)(e) of The Local Authority Freedom of Information and Protection of Privacy Act

CARRIED

**Declaration to open meeting**

**24/026**

**Lockert:** THAT the Village of Vibank Council close the in-camera session at 9:13 pm and continue with the agenda.

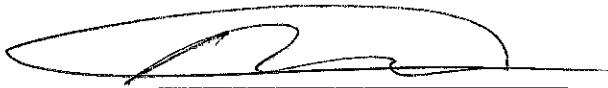
CARRIED

**ADJOURN:**

**24/027**

**Young:** THAT the meeting be adjourned at 9:13 pm

CARRIED



Mayor



CAO