

Village of Vibank  
Regular Meeting Minutes  
March 26, 2024

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on March 26, 2024 and called to order at 7:03pm

**IN ATTENDANCE:**

Mayor Ryan Reiss

Councillors: Cathy Mastel, Don McCarron, Brady Lockert, Mitchell Young

CAO: Heath Duncan

**Conflicts: None**

**AGENDA:**

**24/080**

**Mastel:** THAT the Agenda be approved.

CARRIED

**Delegations:**

**Vibank Medical First Responders & Vibank Volunteer Fire Dept Delegation begins 7:03 pm Delegation ends 8:00 pm**

**MINUTES:**

**24/081**

**Young:** THAT the Minutes from the February 28, 2024 Regular meeting be accepted as presented.

CARRIED

**24/082**

**Lockert:** THAT the Minutes from February 28, 2024 Public Hearing meeting be accepted as presented.

CARRIED

**24/083**

**McCarron:** THAT the Minutes from the March 4, 2024 Special meeting be accepted as presented.

CARRIED

**24/084**

**Mastel:** THAT the Minutes from the March 21, 2024 Special meeting be accepted as presented.

CARRIED

**TABLED ITEM:**

**Reports:**

- 24/085**      **McCarron:** That the maintenance report be accepted as presented.  
CARRIED
- 24/086**      **Young:** THAT the water test reports be accepted as presented.  
CARRIED
- 24/087**      **McCarron:** THAT the Administrator's report be accepted as presented.  
CARRIED
- 24/088**      **Lockert:** THAT Employee Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

- 24/089**      **Mastel:** THAT the financial statement for the Village of Vibank for the month of February be accepted as presented.  
CARRIED
- 24/090**      **McCarron:** THAT the bank reconciliation for the Village of Vibank for the month of February be accepted as presented.  
CARRIED
- 24/091**      **Young:** THAT the List of proposed accounts at \$28,351.83 and March CAFT payroll of \$12,671.68 and electronic transfers \$64,192.17 for a grand total of: \$105,215.68 shall be paid. (As attached).  
CARRIED
- 24/092**      **Mastel:** THAT the Collabria Credit Card Statement be accepted as presented.  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

- 24/093**      **Young:** THAT the Primary Day Care Reports for February 2024 be accepted as presented.  
CARRIED

**24/094**                      **Lockert:** THAT the Fire Department Reports for February 2024 be accepted as presented.

CARRIED

**24/095**                      **Mastel:** THAT the First Responders Reports for February 2024 be accepted as presented.

CARRIED

**Rec Board**

Council member Young agrees to replace Mayor Reiss as council's representative on the Rec Board

CARRIED

**24/096**                      **Mastel:** THAT the Library Board report be accepted as presented  
AND THAT Kelsey Leptick's resignation from the Library board be accepted

CARRIED

**24/097**                      **Mastel:** THAT the Vibank Regional School reports be accepted as presented

CARRIED

**Old Business:**

**Declaration to close meeting:**

**24/098**                      **McCarron:** The Village of Vibank Council move to an in-camera (Closed session) at 8:41pm for Economic planning under LFOIPP 14 (1) (d), Personal Information (Section 28 and Section 16(1)(b)and (d) of LAFOIPP), and strategic planning for the Village of Vibank as per clause 120(2)(a) of The Municipalities Act, pursuant to clause 17(1)(e) of The Local Authority Freedom of Information and Protection of Privacy Act

CARRIED

**Declaration to open meeting**

**24/099**                      **Mastel:** THAT the Village of Vibank Council close the in-camera session at 8:58 pm and continue with the agenda.

CARRIED

**New Business:**

- Orkin Report**  
**24/100** **McCarron:** That the Orkin Report be accepted as presented. CARRIED
- RCMP Report**  
**24/101** **Mastel:** THAT the RCMP report be accepted as presented. CARRIED
- Spring BBQ with VRS**  
**Tabled**
- Fire Underwriters Survey**  
**Tabled**
- Housing Authority**  
**24/102** **McCarron:** THAT The Village of Vibank abate interest added to Sask Housing Utility Bills as a result of a payment lost in the mail. CARRIED
- Offsite Backup Data Storage**  
**24/103** **McCarron:** That The Village of Vibank obtain a safety deposit box from the Cornerstone Credit Union for the purpose of offsite backup data storage.  
 AND THAT Heath Duncan and Melissa Seitz be granted access to the safety deposit box. CARRIED
- Quotes**  
**24/104** **Lockert:** THAT The Quote From Municipal Utilities in the amount of \$8200 plus tax for annual cleaning and inspection of both lift stations for a period of 3 years be accepted. (as attached) CARRIED
- 24/105** **Lockert:** THAT the quote from Trusted Plumbing and Heating in the amount of \$1720.50 for repairs to the heater at the Water Treatment Plant be accepted. (as attached) CARRIED
- 24/106** **McCarron:** THAT the quote from Living Tree Environmental in the amount of \$1669.5 to provide a dutch elm disease survey be accepted. (as attached) CARRIED
- 24/107** **Lockert:** THAT the quote from Drops in the amount of \$7704.30 for the installation of a new corrosion inhibitor chemical pump be accepted. (as attached) CARRIED

**Education Property Tax Mill Rates**

**24/108**

**Mastel:** THAT the Education Property Tax Mill rates be acknowledged as follows:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial and industrial property	6.86 mills
Resource Property	9.88 mills

As per the letter from the Ministry of Government Relations (attached).

CARRIED

**Bylaws:**

**24/109**

**Mastel:** THAT the correspondence from the Ministry of Government Relations regarding the receipt of Bylaw No 2022-010 A BYLAW of The Village of Vibank to adopt an Official Community Plan and Bylaw No 2022-011 A BYLAW of The Village of Vibank to adopt a Zoning Bylaw be acknowledged and accepted.

CARRIED

**Correspondence:**

**24/110**

**Mastel:** THAT the correspondence be accepted as presented.

CARRIED

**Farewell to Mayor Reiss**

**24/111**

**Lockert:** THAT Mayor Reiss be presented with \$500 in Mastercard Gift cards and a Custom Kings Hoodie bearing the Village Flag in appreciation of his years of service and dedication to the Village of Vibank.

**24/112**

**Lockert:** That the signing authority and online access to Village of Vibank Banking accounts be removed from Ryan Reiss as a result of him resigning his position as Mayor.

**Next Meeting**

**24/113**

**Mastel:** THAT the next Council Meeting be April 23, 2024.

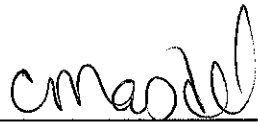
CARRIED

24/114

**ADJOURN:**

**Mastel:** THAT the meeting be adjourned at 9:29 p.m.

CARRIED



\_\_\_\_\_  
Mayor



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CAO