

Village of Vibank  
Regular Meeting Minutes  
June 25, 2024

**CALL TO ORDER:**

A regular meeting for the Council of the Village of Vibank was held on June 25, 2024 and called to order at 7:15pm

**IN ATTENDANCE:**

Acting Mayor Cathy Mastel  
Councillors: Don McCarron  
CAO: Heath Duncan  
VIA Zoom: Brady Lockert  
Late: Mitchell Young

**Conflicts: McCarron declares conflict with reimbursement to himself and leaves meeting during the discussion**

**Young declares conflict with daycare repairs and recuses himself from the discussion**

**AGENDA:**

**24/213**

**Lockert:** THAT the Agenda be approved.

CARRIED

**Delegations:**

none

**MINUTES:**

**24/214**

**McCarron:** THAT the Minutes from the May 28, 2024 Regular meeting and June 12, 2024 Special Meeting and June 24, 2024 Special Meeting be accepted as presented.

CARRIED

**TABLED ITEM:**

**Prairie Valley shared use agreement – continue as tabled**

**Reports:**

**No maintenance report.**

**24/215**                    **McCarron:** THAT the water test reports be accepted as presented.  
CARRIED

**7:25 pm Young Enters**

**24/216**                    **McCarron:** THAT the Administrator's report be accepted as presented.  
CARRIED

**24/217**                    **Lockert:** THAT Employee Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

**24/218**                    **Young:** THAT the financial statement for the Village of Vibank for the month of May be accepted as presented.  
CARRIED

**24/219**                    **Young:** THAT the bank reconciliation for the Village of Vibank for the month of May be accepted as presented.  
CARRIED

**24/220**                    **Young:** THAT the List of proposed accounts at \$41,941.01 and June CAFT payroll of \$14,900.54 and electronic transfers \$16,169.19 for a grand total of: \$73,010.74 shall be paid. (As attached).  
CARRIED

**24/221**                    **Young:** THAT the Collabria Credit Card Statement be accepted as presented.  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

**Young recuses himself from conversation**

**24/222**                    **Lockert:** THAT the services of M.Y. Woodworking be engaged to repair the structural flooring issue in the daycare.  
CARRIED

**Fire Department**

**24/223**                    **Young:** THAT the Vibank Volunteer Fire Department Report be accepted as presented.  
CARRIED

**Old Business:**

none

**New Business:**

**Orkin Report**

**24/224**

**Lockert:** That the Orkin Report be accepted as presented.

CARRIED

**RCMP Report**

**24/225**

**Young:** THAT the RCMP report be accepted as presented.

CARRIED

**Staffing Discussion**

**24/226**

**Young:** THAT the position of Summer Play Coordinator be offered to Anna Pelzer at \$15 per hour up to a maximum of 35 hours per week.

CARRIED

**24/227**

**Young:** THAT the new position of Utilities Manager be created AND THAT Tyler Stone be appointed to that position with a pay increase of \$3.00 per hour beginning June 1, 2024.

CARRIED

**Certification of mailing of Tax Notices**

**24/228**

**Lockert:** THAT the administrator for the Village of Vibank certifies that the Tax Notices have been mailed out as of June 12, 2024. AND THAT Council accepts and acknowledges that certification.

CARRIED

**Weisgerber Paving Survey**

**24/229**

**Lockert:** THAT Council accepts and acknowledges the results of the Weisgerber Paving Survey. AND THAT as a result of that survey, no further action toward the paving of Weisgerber Street/Bay be taken at this time.

CARRIED

**Removal of Double Base Tax**

**24/230**

**McCarron:** THAT Administration cancel the base tax charge for on property Lots 7 – 8 Block 33 Plan AD1266 – (Roll 241) as the base tax was paid on adjacent Lot 6 Block 33 Plan AD1266 , and; cancel the double base tax on - Lots 37-40 Block 4 Plan 101270247 – (Roll 17) and Lots 36, 41-42 Block 04 Plan 101270270 ( Roll

019) , Whereas properties have the base tax was applied to both the commercial and residential property class, and, Lot R, Plan 101272014 (Roll 188) whereas the base tax is on the agricultural as well as the residential property class.

CARRIED

**PBI Certificate of Appointment**

24/231

**Young: THAT:**

Charles Fiss	T-Class 1 Licensed Building Official, Saskatchewan	BOL815
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Residents of the Province of Saskatchewan, who are employed by

PROFESSIONAL BUILDING INSPECTIONS, INC.  
5 GREGORY AVENUE EAST – UNIT 5  
BOX 517 STN MAIN  
WHITE CITY, SASKATCHEWAN

HAVE BEEN APPOINTED AS LICENSED BUILDING OFFICIALS  
BY THE COUNCIL OF THE Village of Vibank

UNDER THE AUTHORITY OF SUBSECTIONS 16(2) AND 16(3) OF  
THE CONSTRUCTION CODES ACT

CARRIED

**DEWS Quote**

24/232

**McCarron:** THAT The Dews Quote to replace the PH Sensor at the Water Treatment Plant in the amount of \$1,757.70 be approved as attached.

CARRIED

**Flocor Quote (continuation of services)**

24/233

**Lockert:** THAT the Flocor Quotes for water meter reading software and hardware in the amount of \$2886.00 and \$1,048.95 be approved as attached.

CARRIED

**ATS Quote**

**Administration directed to explore alternatives**

**KGS Quote**

24/234

**Young:** THAT the KGS Quote be approved as attached.

CARRIED

**Draft Audited Financial Statements**

24/235

**Young:** THAT draft audited financial statements prepared by Dudley and Company be approved as attached.

CARRIED

**Waterworks Inspection**

24/236

**Young:** THAT the waterworks inspection report be accepted as presented.

CARRIED

**Correspondence:**

24/237

**McCarron:** THAT the correspondence be accepted as presented.

CARRIED

**Next Meeting**

24/238

**McCarron:** THAT the next Council Meeting be July 30, 2024.


CARRIED

239  
24/204

**ADJOURN:**

**McCarron:** THAT the meeting be adjourned at 9:31 p.m.

CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO