

Village of Vibank  
First Meeting of Council Minutes  
November 26, 2024

**Declaration of Results : Attached**

**Oaths : Declared : Attached**

**CALL TO ORDER:**

The first meeting for the Council of the Village of Vibank was held on November 26, 2024 and called to order at 6:58pm

**IN ATTENDANCE:**

Mayor Cathy Mastel

Councillors: Brady Lockert, Don McCarron, Lorelee Fuchs, Reid Cochrane

CAO: Heath Duncan

**Conflicts: Fuchs declares conflict with Accounts Payable item - FFS**

**AGENDA:**

**24/353**

**Lockert:** THAT the Agenda be approved.

CARRIED

**Delegations:**

none

**MINUTES:**

**24/354**

**McCarron:** THAT the Minutes from the October 22, 2024 Regular meeting be accepted as presented.

CARRIED

**TABLED ITEM:**

none

**Reports:**

**24/355**

**McCarron:** THAT the maintenance report be accepted as presented

CARRIED

**24/356**

**McCarron:** THAT the water test reports be accepted as presented.

CARRIED

**24/357**                    **Cochrane:** THAT the Administrator's report be accepted as presented.  
CARRIED

**24/358**                    **Fuchs:** THAT Employee Time Sheets be accepted as presented.  
CARRIED

**FINANCIAL REPORT:**

**24/359**                    **McCarron:** THAT the financial statement for the Village of Vibank for the month of September be accepted as presented.  
CARRIED

**24/360**                    **McCarron:** THAT the bank reconciliation for the Village of Vibank for the month of September be accepted as presented.  
CARRIED

**24/361**                    **McCarron:** THAT the List of proposed accounts at \$67,845.79 and November CAFT payroll of \$14,941.47 and electronic transfers \$14,431.23 for a grand total of: \$97,214.89 shall be paid. (As attached).  
CARRIED

**24/362**                    **McCarron:** THAT the Collabria Credit Card Statement be accepted as presented.  
CARRIED

**COMMITTEE REPORTS:**

**Primary Daycare:**

**24/363**                    **Fuchs:** THAT the Primary Daycare report be accepted as presented.  
CARRIED

**Fire Department**

**24/364**                    **Mastel:** THAT the Vibank Volunteer Fire Department report be accepted as presented.

AND THAT the Audit of the Fire Department by Dudley and Co. no longer be required, subject to annual review and reporting requirements including but not limited to the regular submission of Bank records, meeting minutes, and financial statements to the Village Office.

CARRIED

**First Responders**

**24/365**                    **Cochrane:** THAT the First Responders report be accepted as presented.  
AND THAT the First Responder group not be billed to cover the portions of any purchases exceeding their 2024 budget allowance.

CARRIED

**Rec Board**

**24/366**

**McCarron:** THAT the Rec Board report be accepted as presented.  
AND THAT the Audit of the Rec Board by Dudley and Co. no longer be required, subject to annual review and reporting requirements including but not limited to the regular submission of Bank records, meeting minutes, and financial statements to the Village Office.

CARRIED

**Library Board**

**24/367**

**Lockert:** THAT the Library report be accepted as presented.

CARRIED

**VRS – SCC School**

**24/368**

**McCarron:** THAT the school report be accepted as presented.  
AND THAT The Village will donate 400 hot dogs and buns to the School Winter Carnival.

**Old Business:**

**Vibank Centennial Hall**

**Waiting on quote from PCL**

**New Business:**

**Orkin Report**

**24/369**

**McCarron:** That the Orkin Report be accepted as presented.

CARRIED

**RCMP Report**

**24/370**

**Fuchs:** THAT the RCMP Report be accepted as presented.

CARRIED

**Tax Enforcement**

**24/371**

**McCarron:** THAT the payment plan proposed by Roll 44 is acceptable to the Village of Vibank AND THAT a formal agreement be drafted by TAXervice and signed by the Administrator.

CARRIED

## **Board of Revision and DAB**

**24/372**      **Lockert:** THAT pursuant to Subsection 220(1) of The Municipalities Act, the VILLAGE OF VIBANK appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.  
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

AND FURTHER THAT pursuant to Subsection 221(1) of The Municipalities Act, the VILLAGE OF VIBANK appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

AND FURTHER THAT pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the VILLAGE OF VIBANK appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

AND FINALLY THAT pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the VILLAGE OF VIBANK appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**2024-2028 Strategic Plan**

**Tabled**

**24/373**                    **Enbridge consent request**  
**Lockert:** THAT the blanket crossing and approach consent request sent by Enbridge pipelines be acknowledged and accepted as attached with the condition that a post work inspection be performed with municipal staff.  
CARRIED

**24/374**                    **PBI Fee Review and appointment**  
**Mastel:** THAT

Bobby Baker Class 3 Licensed Building Official, Saskatchewan BOL552  
Virginia Shepley Class 3 Licensed Building Official, Saskatchewan BOL517  
Joshua Nitz Class 3 Licensed Building Official, Saskatchewan BOL785  
Cristin Korchinski R-Class 2 Licensed Building Official, Saskatchewan BOL784/808  
David Kindred Class 1 Licensed Building Official, Saskatchewan BOL514  
John Dulle Class 1 Licensed Building Official, Saskatchewan BOL789  
Charles Fiss Class 1 Licensed Building Official, Saskatchewan BOL836

Residents of the Province of Saskatchewan, who are employed by  
PROFESSIONAL BUILDING INSPECTIONS, INC.  
5 GREGORY AVENUE EAST – UNIT 5  
BOX 517 STN MAIN  
WHITE CITY, SASKATCHEWAN  
HAVE BEEN APPOINTED AS LICENSED BUILDING OFFICIALS  
BY THE COUNCIL OF THE Village of Vibank UNDER THE AUTHORITY OF SUBSECTIONS  
16(2) AND 16(3) OF THE CONSTRUCTION CODES ACT

CARRIED

CARRIED

**24/375**                    **Lagoon Discharge Lab results**  
**McCarron:** THAT lagoon discharge lab results be accepted as presented.  
CARRIED

**24/376**                    **Sask Housing**  
**Lockert:** THAT the correspondence from Sask Housing be accepted and acknowledged.  
CARRIED

**24/377**                    **MRS Declaration of eligibility**  
**Lockert:** THAT The Council of the Village of Vibank confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:  
• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;  
• Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

CARRIED

**PDAP training opportunity**

**24/378**

**McCarron:** THAT the administrator attend the training session offered by the Provincial Disaster Assistance Program in Weyburn on December 11, 2024.

CARRIED

**Christmas Party**

Admin directed to seek alternative local businesses as potential caterers for the Christmas Party

**Audit – Planning and Engagement Letters – Dudley & Co.**

**24/379**

**McCarron:** THAT the planning and engagement letters of Dudley and Co. be accepted as attached.

CARRIED

**Committee and Deputy Mayor Assignments**

**24/380**

**Mastel:** THAT Brady Lockert continue in his duties as Deputy Mayor. AND THAT new Council Members Cochrane and Fuchs receive standard compensation for their attendance at the October 22, 2024 Regular Council Meeting. AND FURTHER THAT the following Councillors be assigned as presented:

Bylaw Review	Don, Lorelee
Buildings and Day Care	Don, Reid
Emergency Measures	Brady, Lorelee
Fire Department/first responders	Cathy
Lagoon & Media	Don
Greenfill & Personnell	Cathy
Library	Lorelee
VRS/SCC	Brady
Recreation	Lorelee
Sewer & Water	Reid, Don
Transportation	Brady, Reid
OHS	Cathy, Brady, Don Lorelee, Reid

CARRIED

**Bylaw 2024-05 Responsible Pet Ownership Bylaw**  
**Continue as tabled due to time constraints.**

**Correspondence:**

**24/381**                    **Fuchs:** THAT the Rec Board be encouraged to look at the sponsorship request from local athlete Malachy Mattie.

CARRIED

**24/382**                    **McCarron:** THAT the correspondence be acknowledged and accepted.

CARRIED

**9:48pm Duncan Exits meeting**

**9:51pm Duncan returns**

**24/383**                    **Mastel:** THAT holiday bonuses be awarded as follows:  
Melissa Seitz - \$300  
Heath Duncan - \$500  
Tyler Stone - \$500  
Leonard Selinger - \$500

CARRIED

**Next Meeting**

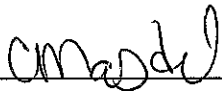
**24/384**                    **McCarron:** THAT the next Council Meeting be December 17, 2024.

CARRIED

**ADJOURN:**

**24/385**                    **Lockert:** THAT the meeting be adjourned at 9:58 p.m.

CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO